



APPENDICES

- A Policy Budget Motions
- B Human Service Policy
- C Recommended Staffing Plan
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- F 2003/2004 Action Items

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APPENDIX A

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P.M. / R.H.

RESOLUTION NO. 67, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to incorporate the recommendations outlined in *Exhibit A, "Budget Policy Recommendations"*, *which is attached hereto and by this reference made a part hereof*.

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati voted to recommend that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration incorporate the recommendations outlined in the attached *Exhibit A, "Budget Policy Recommendations"*; and

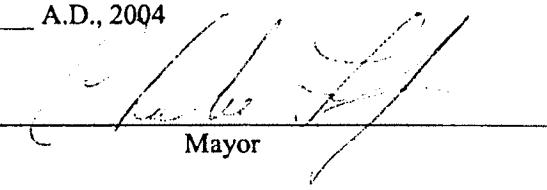
WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy incorporate the recommendations outlined in the attached *Exhibit A, "Budget Policy Recommendations"*, be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to incorporate the recommendations outlined in *Exhibit A, "Budget Policy Recommendations"*, *which is attached hereto and by this reference made a part hereof*.

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of Council.

Passed: June 30 A.D., 2004


Mayor

Attest: John Hart
Clerk

City of Cincinnati



Interdepartment
Correspondence Sheet

Date: June 30, 2004

To Councilmember John Cranley, Finance Committee Chairman

From J. Rita McNeil, City Solicitor *JRM/PMK*

Copies

Subject **2005-6 BUDGET POLICY**

200408715

Document #200408686

Attached for your submission to Council is a resolution which reads as follows:

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to incorporate the recommendations outlined in *Exhibit A, "Budget Policy Recommendations"*, which is attached hereto and by this reference made a part hereof.

JRM/PMK/(gec)
CC2764
(Res. CC2855-pmk)

EXHIBIT A

BUDGET POLICY RECOMMENDATIONS

Cincinnati City Council directs that the administration incorporate the following Budget Policy items for the 2005-2006 budget year:

- Keep Council's commitment to complete the increase of 75 police officers to the complement. (#1)
- Protect basic services from any service cuts, defined as safety, fire, garbage collection, road repair and pavement, maintenance of green spaces, health care centers and recycling. (#2)
- Balance the budget by cutting waste, improving efficiency, cutting services not normally provided by cities, and if necessary, reducing middle and upper management. (#3)
- Equip each firehouse used by the Cincinnati Fire Department with female restroom facilities. (#4)
- Provide adequate resources to support long-term solutions to the challenges faced by the Fire Department – as outlined by the Line of Duty Death report (Oscar Armstrong Report), as well as the challenges faced by the EMS system. (#5)
- Continue to support Community Councils and Neighborhood Business Districts through the Neighborhood Support Program (NSP) Fund and Neighborhood Business District Support Fund (NBDSF). (#6)
- Reinitiate its prior policy of capital transfers to provide capital investment in neighborhoods – both residential and business districts. (#8)
- Continue to utilize the system of Community Priority Requests so each community can proactively outline its priorities for the coming budget season. (#9)
- Devote a significant asset, quantified in staff hours, to be focused on black-on-black crime initiatives, earmarking dollars from the \$4.5 million the City currently spends on social programs. (#10)
- Support the Economic Development "Strike Force" in the Manager's Office so it has enough capacity to get the job done. (#11)
- Work with CPS to ensure that the necessary infrastructure, technical support and public improvements for the Facilities Master Plan are developed and that future City planning

efforts take into consideration the recognition of Community Learning Centers as a great asset to both individual neighborhoods and the City as a whole. (#12)

- Contract with outside professionals, who work on a contingency fee basis, for an independent efficiency review of every City department, including independent boards and commissions whose budgets are approved by City Council. (#13)
- Continue to invest in comprehensive cost-saving technology that will enable it to run more efficiently. (#14)
- Pursue Internet reverse auctions and joint purchasing agreements (with other jurisdictions), when appropriate. (#15)
- ~~Negotiate a higher employee participation in health care benefits during negotiations with represented and non-represented City Employees. (Smitherman) AMENDED~~
WORDING: The Administration will take measures to control the City's cost of Health Care. (#18)

[June 28, 2004]

P.M.K. 6/28

RESOLUTION NO. 68, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to *invest more money toward employing youth during the summer months.*

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati voted to recommend that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration *invest more money toward employing youth during the summer months;* and

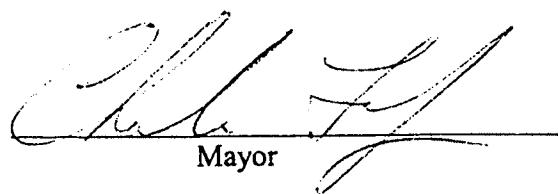
WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy to *invest more money toward employing youth during the summer months* be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to *invest more money toward employing youth during the summer months.*

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of Council.

Passed: June 30 A.D., 2004


Mayor

Attest: W. J. Smith, Atty.
Clerk

P.M.K.

RESOLUTION NO. 69, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to ***maintain the property tax rollback policy.***

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati voted to recommend that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration ***maintain the property tax rollback policy;*** and

WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy ***to maintain the property tax rollback policy*** be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration ***to maintain the property tax rollback policy.***

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of Council.

Passed: June 30 A.D., 2004

Mayor

Attest: Flora Flory
Clerk

RESOLUTION NO. 70, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to *adopt a clear performance measurement system to apply to those agencies and nonprofits that apply for and receive money through our Human Services Policy; and, that those measures (both past performance and projected performance) be part of the budget that is presented to Council in the Fall 2004.*

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati voted to recommend that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration *adopt a clear performance measurement system to apply to those agencies and nonprofits that apply for and receive money through our Human Services Policy; and, that those measures (both past performance and projected performance) be part of the budget that is presented to Council in the Fall 2004; and*

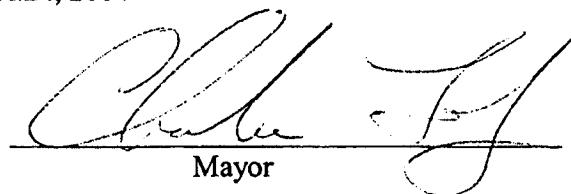
WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy to *adopt a clear performance measurement system to apply to those agencies and nonprofits that apply for and receive money through our Human Services Policy; and, that those measures (both past performance and projected performance) be part of the budget that is presented to Council in the Fall 2004* be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration to *adopt a clear performance measurement system to apply to those agencies and nonprofits that apply for and receive money through our Human Services Policy; and, that those measures (both past performance and projected performance) be part of the budget that is presented to Council in the Fall 2004.*

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of
Council.

Passed: June 30 A.D., 2004


Mayor

Attest: S. J. Martin
Clerk

P.M.

RESOLUTION NO. 71, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to honor the commitments it made to the empowerment zones in an October 8, 1998 letter from then City Manager, John Shirey and report back to Council on progress and include answers to Councilmember Cole's Motion (Council Document #200307175) in time for the August 2004 meeting.*

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati discussed a recommendation that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration *to honor the commitments it made to the empowerment zones in an October 8, 1998 letter from then City Manager, John Shirey and report back to Council on progress and include answers to Councilmember Cole's Motion (Council Document #200307175) in time for the August 2004 meeting; and*

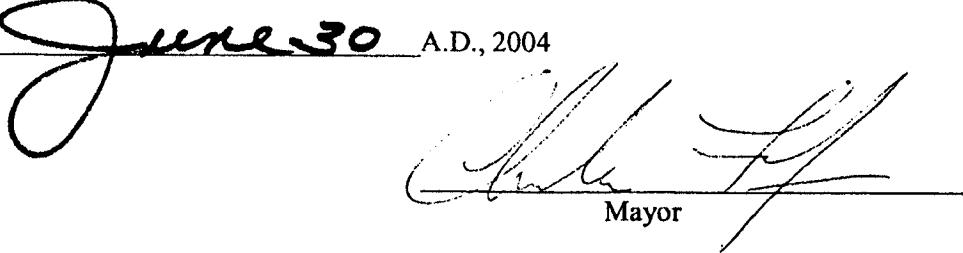
WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy *to honor the commitments it made to the empowerment zones in an October 8, 1998 letter from then City Manager, John Shirey and report back to Council on progress and include answers to Councilmember Cole's Motion (Council Document #200307175) in time for the August 2004 meeting* be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to honor the commitments it made to the empowerment zones in an October 8, 1998 letter from then City Manager, John Shirey and report back to Council on progress and include answers to Councilmember Cole's Motion (Council Document #200307175) in time for the August 2004 meeting.*

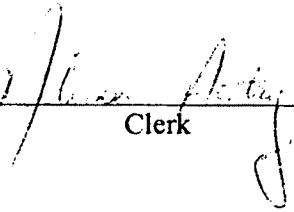
BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of
Council.

Passed: June 30 A.D., 2004



Mayor

Attest: D. J. Martin
Clerk



D. J. Martin

P.M.R.

RESOLUTION NO. 72, 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to provide Cincinnati Recreation Commission with sufficient funding in order to operate recreation centers and pools an additional three (3) hours per day in the empowerment zone communities during the summer months.*

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati discussed a recommendation that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration *provide Cincinnati Recreation Commission with sufficient funding in order to operate recreation centers and pools an additional three (3) hours per day in the empowerment zone communities during the summer months;* and

WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy *to provide Cincinnati Recreation Commission with sufficient funding in order to operate recreation centers and pools an additional three (3) hours per day in the empowerment zone communities during the summer months,* be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

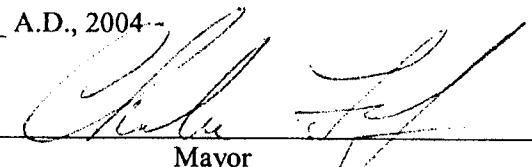
That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to provide Cincinnati Recreation Commission with sufficient funding in order to operate recreation centers and pools an additional three (3) hours per day in the empowerment zone communities during the summer months.*

BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of Council.

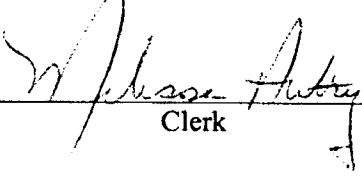
Passed:

June 30

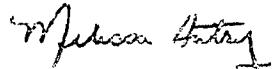
A.D., 2004


Mayor

Attest:


Clerk

I HEREBY CERTIFY THAT ORDINANCE NO. 72-2004
WAS PUBLISHED IN THE CITY BULLETIN
ON ACCORDANCE WITH THE CHARTER ON 7-13-2004



P.M.K.

RESOLUTION NO. 73 - 2004

DECLARING the intent of the Council of the City of Cincinnati to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to continue funding the next phase of the Regional Fire Training Center project, which includes site preparation and design.*

WHEREAS, at its session on June 28, 2004, the Finance Committee of the Council of the City of Cincinnati discussed a recommendation that Cincinnati City Council adopt a Budget Policy, for the 2005-2006 budget year, which directs that the city administration *continue funding the next phase of the Regional Fire Training Center project, which includes site preparation and design;* and

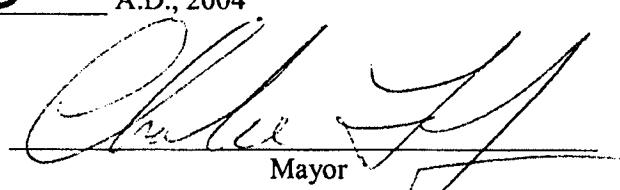
WHEREAS, it is the opinion of Cincinnati City Council that said Budget Policy *to continue funding the next phase of the Regional Fire Training Center project, which includes site preparation and design,* be adopted for the 2005-2006 budget year; now, therefore,

BE IT RESOLVED by the Council of the City of Cincinnati, State of Ohio:

That Cincinnati City Council declares its intent to adopt a budget policy (the "Budget Policy") for the 2005-2006 budget year which directs the city administration *to continue funding the next phase of the Regional Fire Training Center project, which includes site preparation and design.*

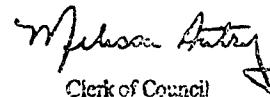
BE IT FURTHER RESOLVED that this resolution be spread upon the minutes of Council.

Passed: June 30 A.D., 2004


Mayor

Attest: Melissa Attry
Clerk

I HEREBY CERTIFY THAT 73-2004 NO. 73-2004
WAS PUBLISHED IN THE CITY BULLETIN
IN ACCORDANCE WITH THE CHARTER ON 7-13-2004


Melissa Attry
Clerk of Council

APPENDIX B

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Department of Community Development & Planning
2003-2004 General Fund Human Service Policy

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
ADOLESCENT HEALTH CENTER	Postponing Sexual Involvement for Teens	\$0	\$0	\$0
ADOLPH FRAZIER TREATMENT HOME FOR YOUTH	Adolph Frazier Treatment Home	\$19,335	\$25,000	\$25,000
AIDS VOLUNTEERS OF CINCINNATI	HIV/AIDS Support Services	\$76,999	\$76,000	\$76,000
ALCOHOLISM COUNCIL OF THE CINCINNATI AREA	ATOD Program & Alternative Activities	\$0	\$0	\$0
BETHANY HOUSE SERVICES, INC.	Emergency Shelter	\$81,000	\$81,000	\$81,000
CINCINNATI PUBLIC SCHOOLS	Project Connect	\$30,000	\$30,000	\$30,000
BOYS & GIRLS CLUBS OF GREATER CINCINNATI	Summer Program	\$50,000	\$50,000	\$50,000
CARACOLE, INC.	Caracole House	\$25,000	\$25,000	\$25,000
	SOPHIA Information System	\$20,000	\$0	\$0
CARING PLACE	Emergency Assistance	\$10,000	\$25,000	\$25,000
	Joining our Youth	\$30,000	\$25,000	\$25,000
CATHOLIC SOCIAL SERVICES OF SOUTHWESTERN OHIO, INC.	Family Education Program	\$0	\$0	\$0
CENTER FOR CHILDREN AND FAMILIES, INC.	A Voice	\$0	\$25,000	\$25,000
CENTER FOR COMPREHENSIVE ALCOHOLISM TREATMENT	Substance Abuse Treatment -Detox	\$293,550	\$261,980	\$235,830

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
CENTER FOR PEACE EDUCATION	Violence Prevention, Conflict Management/ Peer Mediation	\$38,500	\$38,500	\$38,500
CHABAD HOUSE OF CINCINNATI	Emergency Shelter for families	\$41,100	\$0	\$0
	Case management supportive services	\$10,200	\$0	\$0
CHILDREN'S HOME OF CINCINNATI, OHIO	Respite Care	\$0	\$25,000	\$25,000
CHURCHES ACTIVE IN NORTHSIDE	Crisis Assistance Ministry	\$25,000	\$25,000	\$25,000
CINCINNATI AREA SENIOR SERVICES, INC.	Representative Payee	\$50,000	\$50,000	\$50,000
	Mt. Auburn Senior Center	\$51,000	\$49,500	\$49,500
	Over-The Rhine Senior Center	\$65,900	\$58,500	\$58,500
CINCINNATI UNION BETHEL	Anna Louise Inn	\$45,000	\$45,000	\$45,000
	Terrace Guild/Emergency Assistance	\$33,000	\$33,000	\$33,000
	Youth Services	\$23,000	\$25,000	\$25,000
COMPREHENSIVE COMMUNITY CHILD CARE	Child Care Resource & Referral	\$110,000	\$110,000	\$110,000
	Parent Education	\$0	\$0	\$0
	Expanding Supply	\$54,000	\$54,000	\$54,000
	Child Care Financial Assistance	\$80,000	\$80,000	\$80,000
COUNCIL ON CHILD ABUSE OF SOUTHERN OHIO, INC.	Child Abuse Prevention	\$29,870	\$27,000	\$27,000
CPC FORENSIC SERVICES	Alternative Interventions for Women	\$0	\$0	\$0
CROSSROADS CENTER	Chaney Allen Children's Evening & Weekend Program	\$24,300	\$25,000	\$25,000

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
	Adolescent Prevention & Treatment Services	\$51,154	\$50,000	\$50,000
	Outpatient Adult Substance Abuse & Mental Health Treatment Services	\$109,846	\$80,000	\$80,000
DANA TRANSITIONAL BRIDGE SERVICES, INC	Transitional Housing & Supportive Services	\$35,000	\$34,700	\$34,700
DISABLED HELPING DISABLED	Brown Bag Program	\$40,500	\$40,500	\$40,500
DOMINICAN COMMUNITY SERVICES	Girlfriend	\$0	\$0	\$0
	Visions	\$37,000	\$35,000	\$35,000
DRESS FOR SUCCESS	The Professional Women's Group	\$0	\$25,000	\$25,000
FERNSIDE CENTER FOR GRIEVING CHILDREN	Peer Support Loss Groups	\$36,050	\$0	\$0
FIRST STEP HOME	Drug Treatment for Women	\$0	\$25,000	\$25,000
FREE STORE/FOOD BANK, INC.	Client Services Division	\$190,000	\$200,000	\$200,000
FUTURE WORLD PRODUCTIONS	Youth artistic training	\$27,000	\$25,000	\$25,000
GLAD HOUSE, INC	G.L.A.D. House	\$0	\$25,000	\$25,000
GENESIS MEN'S PROGRAM	Comprehensive Employment Assistance	\$0	\$40,000	\$40,000
GOLDEN LEAF OBJECTIVE CORPORATION	Summer Enrichment Training Program	\$0	\$0	\$0
HARVEST COMMUNITY DEVELOPMENT CORPORATION	Harvest Food Pantry	\$18,300	\$25,000	\$25,000
HEALING CONNECTIONS ASSOCIATES, INC.	Direct Care Services for Elderly Persons with Disabilities	\$25,000	\$25,000	\$25,000
HEALTHY VISIONS	Healthy Relationships	\$0	\$0	\$0

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
HOPE OUTREACH SERVICES	Hope Early Child Development Center	\$40,000	\$40,000	\$40,000
HOUSE OF HOPE, INC	Road to Recovery Program	\$50,500	\$50,500	\$45,500
HOUSE OF REFUGE MISSIONS, INC	Plaza Operation	\$50,000	\$50,000	\$50,000
HYDE PARK MULTI-SERVICES CENTER FOR OLDER ADULTS	Adult Protective Services	\$19,000	\$25,000	\$25,000
IKRON CORPORATION	Community treatment services	\$0	\$0	\$0
INCLUSION NETWORK, INC.	INC Cincinnati	\$0	\$10,000	\$10,000
INDEPENDENT LIVING OPTIONS, INC.	Family Life Services	\$15,000	\$25,000	\$25,000
	Independent Living Skills	\$29,000	\$25,000	\$25,000
INNER CITY HEALTH CARE	Indigent care	\$40,000	\$50,000	\$50,000
	Journey Begins	\$60,000	\$25,000	\$25,000
INNER CITY YOUTH OPPORTUNITIES	Inner City Youth Opportunities	\$100,000	\$50,000	\$10,000
INTERFAITH HOSPITALITY NETWORK OF GREATER CINCINNATI, INC.	Emergency shelter - essential services	\$23,000	\$25,000	\$25,000
JOBS FOR CINCINNATI GRADUATES	Jobs for Cincinnati Graduates	\$0	\$0	\$0
JUSTICE WATCH, INC		\$36,700	\$36,700	\$36,700
LIBERTY LEARNING CENTER	Computer Basics and Life Skills	\$0	\$25,000	\$25,000
LIGHTHOUSE YOUTH SERVICES, INC.	Life Skills Coach	\$30,000	\$30,000	\$30,000
	Runaway/ Homeless Youth	\$50,000	\$50,000	\$50,000

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
LITERACY NETWORK OF GREATER CINCINNATI	Tutor Training and Coordination	\$24,300	\$25,000	\$25,000
LYDIA'S HOUSE	Lydia's House Services	\$0	\$25,000	\$25,000
MADISONVILLE COMMUNITY COUNCIL	Community Impact Panel	\$0	\$0	\$0
MADISONVILLE EDUCATION & ASSISTANCE CENTER	Emergency Assistance Center	\$25,000	\$25,000	\$25,000
MALLORY CENTER FOR COMMUNITY DEVELOPMENT	SAAPS	\$37,439	\$0	\$0
	Computer Cop	\$39,941	\$55,000	\$55,000
	Emergency Food Pantry	\$35,796	\$35,800	\$35,800
MEMORIAL COMMUNITY CENTER, INC	Security Counts	\$0	\$0	\$0
MERCY CONNECTIONS	Emergency Assistance	\$35,600	\$16,450	\$16,450
MERCY FRANCISCAN SOCIAL MINISTRIES, INC/MERCY FRANCISCAN AT ST. JOHN	Young Father's Program	\$32,000	\$32,000	\$32,000
	Temporary Housing Program	\$22,000	\$25,000	\$25,000
MORNINGSTAR ECONOMIC DEVELOPMENT CORPORATION	Viola's Rec Room	\$0	\$50,000	\$50,000
NORTH FAIRMOUNT COMMUNITY CENTER	Senior Program	\$0	\$0	\$27,850
	Youth Development	\$0	\$25,000	\$25,000
NORTHSIDE COMMUNITY SCHOOL	Northside Community School	\$22,000	\$25,000	\$25,000

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
OHIO VALLEY GOODWILL INDUSTRIES REHABILITATION CENTER, INC.	Homeless Endeavors for Lifelong Preparedness	\$0	\$0	\$0
OUR DAILY BREAD	Soup Kitchen staffing	\$0	\$25,000	\$25,000
OVER-THE-RHINE/WALNUT HILLS KITCHEN	Kitchen/Pantry	\$0	\$25,000	\$25,000
POSITIVE BEGINNINGS TEEN SERVICES	Support and educational services to teenaged mothers	\$50,000	\$50,000	\$50,000
PUBLIC ALLIES, INC.	Public Allies Cincinnati	\$50,000	\$37,000	\$37,000
RECOVERY RESOURCE CENTER	Recovery Alternatives	\$0	\$0	\$0
SANTA MARIA COMMUNITY SERVICES	Sedamsville Family Resource Center	\$70,000	\$65,000	\$65,000
SERVICES UNITED FOR MOTHERS AND ADOLESCENTS INC	Walnut Hills Teen Parent Center	\$14,000	\$25,000	\$25,000
	Primary Pregnancy	\$41,000	\$41,000	\$41,000
	West End Teen Center	\$45,000	\$25,000	\$25,000
SERVING OLDER ADULTS THROUGH CHANGING TIMES	Leisure Impact for Older Adults	\$0	\$25,000	\$25,000
SEVEN HILLS NEIGHBORHOOD HOUSES, INC.	PRIDE After School/Summer Program	\$0	\$0	\$40,000
SIGN OF THE CROSS	Homeless/low income housing	\$0	\$0	\$0
SOCIETY OF ST VINCENT DE PAUL	Social Services Dept./Emergency Services	\$40,000	\$44,000	\$44,000
SOUTH FAIRMOUNT COMMUNITY CENTER	Youth/GED	\$5,000	\$0	\$0

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
	Community Outreach	\$25,000	\$25,000	\$25,000
ST ALOYSIUS ORPHAN SOCIETY	Community Saturday Camp	\$0	\$0	\$0
STARFIRE COUNCIL OF GREATER CINCINNATI, INC.	Social Service Outings for Adults	\$0	\$25,000	\$25,000
SUCCESS, INC.	Dressing to Succeed, Professional Imaging Program	\$0	\$25,000	\$25,000
TALBERT HOUSE	281-CARE Crisis Center	\$23,400	\$25,000	\$25,000
	Halfway Houses	\$15,500	\$10,000	\$10,000
	Victims Service Center	\$102,000	\$90,000	\$90,000
TEEN RESPONSE, INC.	Teen Response	\$40,000	\$30,000	\$30,000
TENDER MERCIES, INC.	Supported Housing	\$42,000	\$50,000	\$50,000
THREE (III) SQUARE MUSIC FOUNDATION	Project RAP	\$0	\$0	\$0
TOM GEIGER GUEST HOUSE, INC.	Geiger Transitional House	\$30,000	\$27,200	\$27,200
TRANSPORTATION RESOURCES AND INFORMATION PROJECT, INC.	Transportation Retention Solutions	\$0	\$0	\$0
TREE-OF-LIFE	The Launch Project	\$0	\$0	\$0
URBAN APPALACHIAN COUNCIL	Family Strengthening Program	\$150,000	\$150,000	\$150,000
VICTORY NEIGHBORHOOD SERVICES	Expansion of recovery alternatives	\$30,000	\$30,000	\$30,000
VINEYARD HOUSE, INC.	Transitional Housing	\$0	\$0	\$0

AGENCY NAME	PROGRAM NAME	Year 2002 Funded *	Year 2003 Approved	Year 2004 Approved
VISITING NURSE ASSOCIATION OF GREATER CINCINNATI AND NORTHERN KENTUCKY	Homemaker/ Personal Care Assistance	\$42,000	\$25,000	\$25,000
VOLUNTEERS OF AMERICA	Central Parkway Transitional Housing	\$23,300	\$40,000	\$43,300
	CAN DO	\$0	\$25,000	\$25,000
WINTON PLACE YOUTH COMMITTEE	Youth Development	\$22,000	\$25,000	\$25,000
WOMEN HELPING WOMEN, HAMILTON COUNTY RAPE CRISIS CENTER, INC.	Children's Program	\$18,731	\$0	\$0
	Crisis intervention, advocacy, support, education	\$121,169	\$125,000	\$125,000
YMCA OF GREATER CINCINNATI	After School Initiatives	\$0	\$0	\$0
YOUTH OPPORTUNITIES UNITED	Youth At Risk Program	\$0	\$35,000	\$35,000
YOUTH, INC.	Stay Center	\$0	\$0	\$0
YWCA OF GREATER CINCINNATI	Battered Women's Shelter	\$147,000	\$147,000	\$147,000
	Amend Program	\$24,500	\$25,000	\$25,000
	Strong Girls/Healthy Girls	\$25,000	\$10,000	\$10,000
	Transitional Housing Program	\$13,000	\$25,000	\$25,000
TOTAL		\$3,913,479	\$4,087,330	\$4,087,330

* The total amount shown for contracts funded in 2002 does not reflect the total 2002 Approved Human Services Policy Funding for contracts. A number of agencies that received funding in 2002 did not apply for funding in the 2003-2004 biennium.

APPENDIX C

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Recommended Staffing Plan

	General Fund				Other Funds				All Funds			
	2003	2004	2005	2006	2003	2004	2005	2006	2003	2004	2005	2006
City Council	27.0	27.0	18.0	18.0					27.0	27.0	18.0	18.0
Office of the Mayor	6.0	7.0	5.0	5.0					6.0	7.0	5.0	5.0
Clerk of Council	7.0	7.0	7.0	7.0					7.0	7.0	7.0	7.0
City Manager	15.0	19.0	18.0	18.0	4.0	5.0	5.0	5.0	19.0	24.0	23.0	23.0
Buildings & Inspections	101.1	98.1	92.1	92.1	0.9	0.9	0.9	0.9	102.0	99.0	93.0	93.0
Citizens' Complaint Auth.	9.7	9.7	9.7	9.7					9.7	9.7	9.7	9.7
Community Devel. & Plng.	51.1	45.0	32.0	32.0	36.1	36.5	29.0	25.0	87.2	81.5	61.0	57.0
Enterprise Services					237.2	245.2	235.2	235.2	237.2	245.2	235.2	235.2
Finance	129.0	125.8	113.3	113.3	50.0	56.0	56.0	56.0	179.0	181.8	169.3	169.3
Fire	848.8	852.6	828.0	828.0					848.8	852.6	828.0	828.0
Health	357.4	346.0	341.0	341.0	187.1	198.5	183.6	183.6	544.5	544.5	524.6	524.6
Human Resources	31.2	28.2	26.2	26.2	6.0	3.0	3.0	3.0	37.2	31.2	29.2	29.2
Law	72.2	75.2	73.2	73.2	7.0	7.0	7.0	7.0	79.2	82.2	80.2	80.2
Parks	104.3	98.3	91.3	91.3	50.4	56.4	60.9	60.9	154.7	154.7	152.2	152.2
Police	1,377.2	1,393.5	1,382.5	1,382.5					1,377.2	1,393.5	1,382.5	1,382.5
Public Services	258.5	249.8	240.8	240.8	289.9	278.5	270.5	268.5	548.4	528.3	511.3	509.3
Recreation	347.3	347.3	345.0	345.0	106.5	106.5	107.2	107.2	453.8	453.8	452.2	452.2
Regional Computer Ctr.					201.0	200.0	191.2	191.2	201.0	200.0	191.2	191.2
Sewers					724.0	721.5	712.0	712.0	724.0	721.5	712.0	712.0
Transportation and Eng.	86.0	85.0	83.0	83.0	111.0	111.0	111.0	111.0	197.0	196.0	194.0	194.0
Water Works					645.8	647.4	648.2	637.2	645.8	647.4	648.2	637.2
TOTAL	3,828.8	3,814.5	3,706.1	3,706.1	2,656.9	2,673.4	2,620.7	2,603.7	6,485.7	6,487.9	6,326.8	6,309.8
Police Sworn	1,045.0	1,060.0	1,075.0	1,075.0					1,045.0	1,060.0	1,075.0	1,075.0
Fire Sworn	787.0	787.0	787.0	787.0					787.0	787.0	787.0	787.0
Non-Sworn	1,996.8	1,967.5	1,844.1	1,844.1	2,656.9	2,673.4	2,620.7	2,603.7	4,653.7	4,640.9	4,464.8	4,447.8

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APPENDIX D

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City of Cincinnati Position Reductions
2005 Recommended Position Reductions

Fund	Agency Name	Agency	Sal. Div.	Job Class Name	Total Reduction	Reduction Vacant	Reduction Filled
City Council							
050	Councilmember Cranley	012	09	Council Aide	-1.0		-1.0
050	Councilmember Tarbell	015	09	Council Aide	-1.0		-1.0
050	Councilmember DeWine	017	09	Council Aide	-1.0		-1.0
050	Councilmember Pepper	018	09	Council Aide	-1.0		-1.0
050	Councilmember Crowley	019	09	Council Aide	-1.0		-1.0
050	Councilmember Reece	021	09	Council Aide	-1.0		-1.0
050	Councilmember Cole	022	09	Council Aide	-1.0		-1.0
050	Councilmember Smitherman	024	09	Council Aide	-1.0		-1.0
050	Councilmember Malone	027	09	Council Aide	-1.0		-1.0
					-9.0	0.0	-9.0
Office of the Mayor							
050	Office of the Mayor	030	09	Council Aide	-1.0	-0.5	-0.5
050	Office of the Mayor	030	09	Council Assistant	-1.0	-1.0	-0.5
					-2.0	-1.5	-0.5
Regional Computer Center							
702	Regional Computer Center	090	10	Senior Administrative Specialist	-1.0	-1.0	
702	Regional Computer Center	090	08	Information Technology Manager	-2.0	-2.0	
702	Regional Computer Center	090	08	Information Technology Assistant Manager	-1.0	-1.0	
702	Regional Computer Center	090	10	Senior Computer/Programmer Analyst	-1.0	-1.0	
702	Regional Computer Center	090	01	Clerk Typist 3	-1.0	-1.0	
702	Regional Computer Center	090	10	Senior Computer/Programmer Analyst	-2.8		-2.8
					-8.8	-6.0	-2.8
Office of the City Manager							
050	City Manager	101	00	Administrative Specialist	-1.0		-1.0
050	City Manager	101	01	Clerk Typist 2	-1.0	-1.0	-1.0
					-2.0	-1.0	-1.0
Department of Law							
050	Law	111	07	Asst City Solicitor	-1.0	-1.0	
050	Law	111	07	Deputy City Solicitor	-1.0	-1.0	
050	Law	111	07	Support Services Manager	-1.0	-1.0	
					-3.0	-3.0	0.0
Department of Human Resources							
050	Human Resources	120	05	Assistant Human Resources Director	-1.0		-1.0
050	Human Resources	120	00	Senior Human Resources Analyst	-1.0	-1.0	-1.0
					-2.0	-1.0	-1.0
Department of Finance							
050	Budget & Evaluation	132	00	Senior Management Analyst	-1.0		-1.0
050	Accounts & Audits	133	10	Senior Accountant	-0.5	-0.5	
050	Accounts & Audits	133	08	Supervising Accountant	-1.0		-1.0
050	Treasury	134	10	Senior Accountant	-1.0		-1.0
050	Income Tax	136	01	Clerk 2	-4.0		-4.0
050	Income Tax	136	10	Accountant	-2.0		-2.0
050	Purchasing	137	10	Administrative Specialist	-1.0	-1.0	
050	Purchasing	137	01	Clerk Typist 3	-1.0	-1.0	
050	Internal Audit	139	00	Senior Internal Auditor	-1.0		-1.0
					-12.5	-2.5	-10.0
Department of Community Development and Planning							
050	Administration Division	161	00	Administrative Specialist	-1.0		-1.0
050	Administration Division	161	00	Contract Compliance Specialist	-1.0	-1.0	
050	Neighborhood Development	162	00	Senior Development Officer	-3.0	-3.0	
050	Neighborhood Development	162	00	Administrative Technician	-1.0	-1.0	
050	Neighborhood Development	162	08	Development Manager	-1.0	-1.0	
304	Neighborhood Development	162	00	Senior Community Development Analyst	-5.0	-4.0	-1.0
304	Neighborhood Development	162	01	Clerk 2	-0.5	-0.5	
050	Community Services	163	08	Supervising Comm. Develop. Analyst	-1.0		-1.0
050	Community Services	163	00	Clerk Typist 3	-1.0		-1.0
050	Community Services	163	00	Community Development Analyst	-1.0	-1.0	
050	Community Services	163	00	Senior Community Development Analyst	-1.0	-1.0	

City of Cincinnati Position Reductions
2005 Recommended Position Reductions

Fund	Agency Name	Agency	Sal. Div.	Job Class Name	Total Reduction	Reduction Vacant	Reduction Filled
464	Community Services	163	08	Supervising Accountant	-1.0		-1.0
464	Community Services	163	00	Senior Administrative Specialist	-1.0		-1.0
050	Planning Division	165	00	Senior City Planner	-1.0	-1.0	
050	Planning Division	165	08	Supervising City Planner	-1.0	-1.0	
					-20.5	-14.5	-6.0
Department of Recreation							
050	Region 2	192	10	Parks/Recreation Programming Coordinator	-1.0		-1.0
050	Region 3	193	01	Community Center Director	-2.0	-2.0	
050	Region 3	193	10	Parks/Recreation Programming Coordinator	-1.0		-1.0
050	Athletics	197	04	Lifeguard	-3.0	-3.0	
050	Administration	199	10	Administrative Specialist	-1.0	-1.0	
					-8.0	-6.0	-2.0
Department of Parks							
302	Operations & Facility Mgmt.	202	04	Municipal Worker	-6.0	-6.0	
050	Admin. & Program Services	203	01	Park Naturalist	-1.0	-1.0	
					-7.0	-7.0	0.0
Department of Buildings and Inspections							
050	Licenses & Permits	212	01	Inspector 1	-2.0	-1.0	-1.0
050	Licenses & Permits	212	10	Secretary	-1.0	-1.0	
050	New Constr&Existing Bldg	213	01	Clerk Typist 3	-1.0		-1.0
050	New Constr&Existing Bldg	213	01	Inspector 1	-1.0	-1.0	
050	New Constr&Existing Bldg	213	04	Municipal Worker	-1.0		-1.0
					-6.0	-3.0	-3.0
Cincinnati Police Department							
050	Police	222	01	Clerk 1	-28.8	-4.8	-24.0
050	Police	222	10	Administrative Specialist	-1.0	-1.0	
050	Police	222	01	Clerk Typist 2	-1.0	-1.0	
050	Police	222	01	Clerk Typist 3	-1.0	-1.0	
					-31.8	-7.8	-24.0
Cincinnati Fire Department							
050	Fire	224	10	Administrative Specialist	-1.0	-1.0	
050	Fire	224	01	Clerk 1	-23.6	-23.6	
					-24.6	-24.6	0.0
Department of Transportation and Engineering							
050	Transportation&Engin. Dir	231	01	Accounting Technician 2	-1.0		-1.0
050	Transportation&Engin. Dir	233	10	Senior Engineering Technician	-1.0		-1.0
					-2.0	0.0	-2.0
Department of Enterprise Services							
202	Fleet Services	244	01	Storekeeper	-3.0	-3.0	
202	Fleet Services	244	01	Stockhandler	-1.0	-1.0	
202	Fleet Services	244	01	Accounting Technician 3	-1.0	-1.0	
202	Fleet Services	244	01	Automotive Mechanic	-2.0	-2.0	
202	Fleet Services	244	01	Automotive Mechanic Crew Chief	-1.0	-1.0	
102	Parking System Facilities	248	01	Parking Attendant	-2.0	-2.0	
					-10.0	-10.0	0.0
Department of Public Services							
301	Traffic and Road Operations	252	03	Cement Finisher	-1.0	-1.0	
301	Traffic and Road Operations	252	01	Cement Gun Utility Worker	-1.0		-1.0
301	Traffic and Road Operations	252	08	Public Works Operations Superintendent	-1.0		-1.0
301	Traffic and Road Operations	252	01	Supvg Storekeeper	-1.0		-1.0
306	Traffic and Road Operations	252	10	Accountant	-1.0		-1.0
306	Traffic and Road Operations	252	01	Accounting Technician 1	-1.0	-1.0	
306	Traffic and Road Operations	252	10	Administrative Specialist	-1.0		-1.0
306	Traffic and Road Operations	252	01	Laborer	-1.0		-1.0
306	Traffic and Road Operations	252	08	Superintendent	-1.0		-1.0
306	Traffic and Road Operations	252	01	Stockhandler	-1.0		-1.0
306	Traffic and Road Operations	252	01	Storekeeper	-1.0		-1.0
306	Traffic and Road Operations	252	01	Truck Driver	-1.0		-1.0

City of Cincinnati Position Reductions
2005 Recommended Position Reductions

Fund	Agency Name	Agency	Sal. Div.	Job Class Name	Total Reduction	Reduction Vacant	Reduction Filled
301	Neighborhood Operations	253	01	Structures Maintenance Worker	-3.0	-3.0	
301	Neighborhood Operations	253	01	Laborer	-2.0	-2.0	
301	Neighborhood Operations	253	00	Public Works Operations Supervisor	-1.0	-1.0	
					-18.0	-8.0	-10.0
Department of Public Health (see explanatory note at bottom)							
050	Technical Resources Division	262	00	Accountant	-1.0	-1.0	
050	Primary Health Care - Programs	264	01	Clerk Typist 3	-1.0	-1.0	
050	Primary Health Care - Programs	264	00	Nursing Supervisor	-1.0	-1.0	
050	Community Health Services	263	10	Administrative Specialist	-1.0		-1.0
050	Primary Health Care - Center	265	08	Health Programs Manager	-1.0		-1.0
353	Primary Health Care - Programs	264	01	Public Health Nurse 2	-15.3	-15.3	
353	Primary Health Care - Programs	264	01	Home Health Aide	-8.0	-4.0	-4.0
353	Primary Health Care - Programs	264	01	Clerk Typist 2	-5.0	-4.0	-1.0
353	Primary Health Care - Programs	264	04	Public Health Consultant	-1.5	-1.5	
					-34.8	-27.8	-7.0
Grand Total					-202.0	-123.7	-76.3

Note: 2.0 FTE eliminations in the Health Department are not counted as part of the budget reduction effort since these 2.0 FTE deletions are achieved through a planned operational efficiency effort and therefore would have been eliminated anyway.

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APPENDIX E

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GLOSSARY OF TERMS



AGENCY: An organizational entity of the City of Cincinnati. Usually it relates to a Department of the City (such as the Department of Police, or Public Services, etc.). It may also relate to a subordinate division of a Department, such as an operating Division.

APPROPRIATION: Legislation by the City Council approving the budgets for individual funds. Appropriation ordinances authorize spending in the personnel services, non-personnel services, employee benefits, equipment accounts, debt service, and capital categories. Departments cannot spend more money than is approved in these categories. Appropriations can only be adjusted by passage of a subsequent ordinance by the City Council upon recommendation by the City Manager.

BDS: See Budget Development System.

BIENNIAL BUDGET: A budget for a two-year period. The City of Cincinnati's biennial schedule was initiated in 1993. The biennial budget cycle is 2003/2004, 2005/2006, and so on.

BOND: A long-term promissory debt obligation issued in order to generate financing for the construction, rehabilitation, or upgrade of City assets. The sale of bonds is the primary method of financing a capital program.

BUDGET DEVELOPMENT SYSTEM (BDS): An automated system used to prepare the biennial Operating Budget and related reports. This system is similar to the Capital Budget System (CBS) used to prepare the City's Capital Budget. It is supported by the Cincinnati Financial System (CFS).

CAPITAL BUDGET COMMITTEE: A committee chaired by Assistant City Managers, the Finance Director, Assistant Finance Director, and comprised of various department heads. This committee meets with representatives from all City agencies, reviews analyses of Capital requests, and recommends a balanced Capital Budget to the City Manager for presentation to the City Council.

CAPITAL INVESTMENT PROGRAM (CIP): The six-year plan for capital investment in Cincinnati's future through improving City streets, bridges, recreation facilities, parks, health facilities and buildings, and other capital assets, all of which enhance the delivery of services. It coordinates the financing and timing of improvements to maximize their value to the public.

CAPITAL OUTLAY: **Expenditure** category for the cost of equipment, vehicles and other fixed assets (major object code 7600 in the Cincinnati Financial System).

CARRYOVER BALANCE: The net balance in a fund at the end of the fiscal year due to savings (when total expenditures and encumbrances are less than the appropriations), canceled encumbrances (when a contract is completed for less cost than the encumbered amount or not needed at all), or revenues in excess of estimates for that year.

CDBG: See Community Development Block Grant.

CINCINNATI FINANCIAL SYSTEM (CFS): An automated system to process financial transactions and prepare related reports. This system supports the Budget Development System (BDS).

CIP: See Capital Investment Program.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): The Federal grant which supports housing, economic development, health and human services, and planning and administration.

CONSOLIDATED PLAN: The U.S. Department of Housing and Urban Development requires the submission of a consolidated plan for the following Federal entitlement grant programs: Community Development Block Grant, HOME Investment Partnerships Program, Emergency Shelter Grants, and HOPWA. The plan also provides the framework for competitive grant applications for other housing and community development programs.

CONTINUATION SERVICES BUDGET: A budget in which the City provides nearly the same level of services which were provided in the previous year.

CONTRACT AGENCIES: The City contracts with some agencies to provide services, such as the Citizens' Committee on Youth (CCY), the Cincinnati Human Relations Commission (CHRC), and the Southwest Ohio Regional Transit Authority (SORTA). These entities are not City departments, nor do City employees operate them, but the services are paid for in part by City funds and grants received from the City.

DEBT SERVICE: Scheduled payment of the interest and principal to bond holders which is necessary to retire bond indebtedness.

DEPARTMENT: A basic organizational unit of government which may be sub-divided into divisions, programs, and activities.

EBC: See Executive Budget Committee.

EMERGENCY SHELTER GRANT: Federal funds to provide capital and operating support for emergency shelters and transitional housing for the homeless.

EMPLOYEE BENEFITS: City-contributed costs for pension and other benefits for City employees. Other benefits include health care, unemployment compensation, vision and dental care, deferred compensation, and the Public Employees Assistance Program (PEAP).

ENCUMBRANCE: An amount of money committed for the payment of goods or services ordered but not yet received.

ENTERPRISE FUNDS: A type of restricted fund which is used to account for the expenditures and revenues of enterprise operations such as the City's Water Works Department and Parking Facilities Division. Enterprise funds are self-supporting from the sale of goods and services.

EQUIPMENT ACCOUNTS: Expenditure categories for "Motorized and Construction Equipment" (MCEA) and "Office and Technical Equipment" accounts (OTEA). MCEA is used for purchases of autos, trucks, backhoes, etc. OTEA is for desks, office partitions, calculators, etc.

EXCEPTION REQUEST: Programs and/or items which are not included in the base requested or recommended budget. These include new program proposals or extraordinary increases which could not be included in the budget target.

EXECUTIVE BUDGET COMMITTEE (EBC): The members of this committee are the City Manager, Assistant City Managers, the Director of Finance, Assistant Director of Finance, and the Manager of Budget and Evaluation. The EBC is the City Manager's administration team to develop budget and policy recommendations to the City Council.

EXPENDITURE: The cost for the personnel, materials, and equipment required for a department to function.

FISCAL YEAR (FY): Cincinnati's fiscal year runs from January 1 through December 31.

FTE: See Full-Time Equivalent below.

FULL-TIME EQUIVALENT (FTE): FTE is a measure of a position by its budgeted hours. For example, 1 FTE equals 2088 hours and .75 FTE equals 1566 hours.

FUND: A fiscal and accounting entity with a self-balancing set of accounts to record revenue and expenditures.

FUND ACCOUNTING: Accounting method of providing information on City receipts and disbursements in separate categories or "funds". Governments use fund accounting to segregate sources of revenue and the purposes for which they are to be used. For instance, Water Works Fund 101 only receives funds generated from water charges and only expends funds related to water system activities.

GENERAL FUND: This fund accounts for the current assets, current liabilities, revenues, and expenditures that arise from general government operations. The main revenue sources of this fund are income and property taxes.

HOME: HOME Investment Partnerships Program. A Federal grant program to provide housing for low-income persons.

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA): A Federal grant program to provide housing for persons with AIDS.

INFRASTRUCTURE: Long-lived assets such as highways, bridges, buildings, and public utilities. A primary funding source for infrastructure maintenance is provided by a tax of one tenth of one percent on earned income, which was approved by voters in 1988. It is legally mandated that collection of this additional tax is subject to the City spending 90% of a base amount within three years. The base amount is calculated by an established formula. This budget and expenditures requirement to continue the 0.1% income tax is referred to as the "infrastructure mandate."

INTERDEPARTMENTAL CHARGES: Accounts for the reimbursement of the cost of services provided to departments by other departments. For example, the Reproduction Services program might process an interdepartmental bill (I.D. bill) to charge the Recreation Department for printing a brochure.

INTERNAL SERVICE FUNDS: A type of restricted fund used to finance and account for goods and services provided in-house by a City Department, such as the Fleet Services Fund.

NON-PERSONNEL SERVICES: Operating expenditure category for non-salary related items, such as office supplies, office space rental, contracts, computer costs, gasoline, etc. (major object code series 7200-7300-7400 in the Cincinnati Financial System).

OPERATING BUDGET: The budget which encompasses day-to-day municipal activities. The Operating Budget includes employee salaries, supplies, and other non-personnel items related to current activities. The Operating Budget also includes debt service and overhead costs for these operations.

PERSONNEL SERVICES: Expenditure category for the cost of employee salaries and compensated absences such as vacations and sick leave (major object code 7100 in the Cincinnati Financial System).

PRIOR YEAR ENCUMBRANCES: Obligations from previous fiscal years in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of that annual appropriation has been reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

PROGRAM: A group of similar activities, or a type of service, which is organized as a sub-unit of a department for planning and performance measurement purposes.

RESERVE FOR CONTINGENCIES: An appropriation which is set aside for unanticipated or potential expense items that cannot be deferred until the next budget cycle. This is an account routinely appropriated in the General Fund to enable the City Council to adjust the budget during the year without affecting other budgeted services.

RESOURCES: Total dollars available for budget purposes including revenues, fund transfers, and beginning fund balances.

RESTRICTED FUNDS: Funds restricted to a specific purpose, such as Parking, Lunken Airport, and Municipal Golf Funds.

REVENUES: The annual income or receipts of the City from taxes, charges, and investments.

SPECIAL ORGANIZATIONAL REPORTING AUTHORITIES: Agencies of the City which include its various Boards and Commissions, as well as contract agencies and county-wide departments.

STAFFING LEVELS: Estimated number of FTE needed to perform the work at a stated level of service.

TRANSIT OCCUPANCY TAX: The City's 4% tax levied on all rents received by a hotel for lodging furnished to transient guests. Tax receipts are dedicated to financing the operating and maintenance costs of the City's cinergy center, and to help finance the expansion of the cinergy center.

TRUST FUND: A fund to account for assets in which the City acts in a trustee capacity or as an agent for other governmental units. The Metropolitan Sewer District (owned by the County but operated by the City) and Pension Trust are examples of trust funds.

UNAPPROPRIATED SURPLUS: The amount of money in a fund not appropriated by the City Council. The balance remains in the fund until the City Council approves spending by passing an appropriation ordinance.

USER CHARGES/FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

WORKING CAPITAL RESERVE: Monies which are set aside to provide a reserve in case of a disaster or fiscal emergency. The policy of the City Council is to maintain a balance in the Working Capital Reserve Fund between 5 and 8 percent of General Fund revenues in each year.

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APPENDIX F

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City of Cincinnati



November 10, 2004

For Your Information Memo

To: Mayor and Members of City Council

From: Valerie A. Lemmie, City Manager *V.A.L.*

Copies to: R. Young, D. Holston

Subject: **2003-2004 Budget Action Items – Update as of October 31, 2004**

A summary of the fifty-three 2003-2004 Budget Action Items is enclosed for your information. Forty-three action items were completed or are no longer applicable as of October 31, 2004. Several action items addressing Human Services Policy funding are no longer applicable because this funding is recommended for elimination from the 2005/2006 Biennial Budget. A number of the items which address managed competition issues are also no longer applicable due to City Council approval of Resolution #0016-2004 (Doc#200407992), which directed the Administration to implement the new "Innovative Service Solutions" program. Attached to this transmittal memo is a summary document depicting the completion status and due dates of the action items.

Attachment

Cc: William E. Moller

2003-2004 BUDGET ACTION ITEMS SUMMARY
As of October 31, 2004

Action Item	12/31/2003 Status	10/31/04 Status	Due Date
1 Eliminate vacant unfunded positions.	Completed	Completed	1/03
2 Complete the transition process of filled positions eliminated in the 2003 budget.	Completed	Completed	3/03
3 Implement the prompt pay ordinance.	Completed	Completed	3/03
4 Implementation of the living wage ordinance.	Completed	Completed	3/03
5 Use of Neighborhood Support Program (NSP) funding to support off-duty police services in neighborhoods.	Completed	Completed	3/03
6 Continue Recycling and Yard Waste programs in 2004.	Completed	Completed	12/03
7 Transfer funding to the Recycling and Yard Waste programs in 2003.	Completed	Completed	5/03
8 Continue Nature Education Program in 2004.	Completed	Completed	10/03
9 Continue Health Education Program in 2004.	Completed	Completed	10/03
10 Modify Human Services Policy program funding.	In process	NA*	12/04
11 Revise the allocation of Human Services Policy Resources.	In process	NA*	12/04
12 Save \$3.0 million in the operating budget in 2003.	Completed	Completed	8/03
13 Save \$3.1 million in the operating budget in 2004.	In process	In process	12/04
14 Redirect CICA program funding.	In process	Completed	12/03
15 Anthem proceeds to create a Safe and Clean Neighborhood Fund.	Completed	Completed	6/03
16 Establish motor vehicle accident billing.	Completed	Completed	8/03
17 Increase in Police Officers.	In process	In process	8/03
18 Develop outcome-based performance measures.	In process	In process	6/03
19 Department business plans and performance contracts.	In process	Completed	12/04

* Human Services Policy funding eliminated from 2005/2006 Recommended Biennial Budget

2003-2004 BUDGET ACTION ITEMS SUMMARY
As of October 31, 2004

Action Item	12/31/2003 Status	10/31/04 Status	Due Date
20 Performance measurement, managed competition, and service contractor accountability.	Completed	Completed	5/03
21 To hire a Chief Planner.	Completed	Completed	5/03
22 Transition Employee Safety functions to Risk Management.	Completed	Completed	3/03
23 Transition Environmental Compliance and Environmental Planning functions to Risk Management.	Completed	Completed	3/03
24 Reclassify Deputy City Manager position.	Completed	Completed	2/03
25 To hire an Economic Development Director and staff.	Completed	Completed	8/03
26 Transition Office of Administrative Hearings to the Law	Completed	Completed	3/03
27 Analysis of Public Services management.	In process	Completed	9/03
28 Transition Equal Employment Opportunity Commission (EEOC) functions and non-uniform employee investigations.	Completed	Completed	3/03
29 Reorganization of Community Development and Planning.	Completed	Completed	2/03
30 Finalize Small Business Enterprise/Minority Business Enterprise (SBE/MBE) program.	Completed	Completed	6/03
31 Anthem Arts set aside of \$2.2 million for both 2003 and 2004.	Completed	Completed	1/03
32 Anthem allocation of \$15 million to the \$100 million Cincinnati Housing Development Revolving Loan Fund.	Completed	Completed	10/03
33 Funding for the Recreation Department facility rehabilitation project should be redirected from the \$7 million Over-the-Rhine Facility and savings from Managed Competition by the end of 2004.	Completed	Completed	10/03
34 Council approval needed for Anthem funded Neighborhood Reserve Fund recommendations.	Completed	Completed	12/03
35 Reserve \$1 million of the Anthem funded \$4 million Neighborhood Market Rate Fund.	Completed	Completed	5/03
36 Issue \$43 million in bonds for 2003 General Capital projects.	Completed	Completed	5/03

2003-2004 BUDGET ACTION ITEMS SUMMARY
As of October 31, 2004

Action Item	12/31/2003 Status	10/31/04 Status	Due Date
37 To develop initiatives in Cincinnati neighborhoods including housing, economic development, and infrastructure improvements for the use of the Anthem funded Neighborhood Investment Reserve funds.	Completed	Completed	12/03
38 Evaluate the Parking Facilities Fund.	In process	Completed	6/03
39 Save \$500,000 in capital resources in 2003.	Completed	Completed	6/03
40 Issue Bonds for Water Works capital projects	Completed	Completed	4/03
41 Create cleaner and safer City programs.	In process	In process	1/04
42 To set aside \$50,000 for financial literacy and Earned Income Tax Credit (EITC) Outreach efforts.	Completed	Completed	3/03
43 To set aside \$100,000 to support a Drughouse Shutdown Initiative.	Completed	Completed	12/03
44 Facilitate the elimination of drugs in various rental properties.	Completed	Completed	5/03
45 Support the renovation of the Central Health Clinic.	In process	In process	6/03
46 Create a neighborhood pride center to deal with crime and litter.	In process	In process	7/03
47 Institute redevelopment projects in Neighborhood Revitalization Strategy Areas (NRSA) and City Redevelopment Focus Districts.	Completed	Completed	12/03
48 Additional development resources totaling \$30 million.	Completed	Completed	12/03
49 Fully implement managed competition.	See Report	See Report	N/A
50 To hire a Managed Competition Czar.	Completed	Completed	6/03
51 Process to issue Request for Proposals (RFPs) for managed competition.	See report	See report	N/A
52 Managed competition process for services identified in the consultant's report dated September 13, 2002.	See report	See report	N/A
53 Managed competition process for street sweeping, operation of the Convention Center, fuel management, and computing and telecommunications.	See report	See report	N/A

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: FINANCE (BUDGET & EVALUATION)			
ACTION ITEM 1	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Eliminate vacant unfunded positions.	To complete the process of eliminating 113.2 vacant positions from the departments table of organization.	January 15, 2003	To insure that expenditures are balanced to resources in current and future years.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Eliminate positions from the Table of Organization system.	City Manager Valerie A. Lemmie, Assistant City Manager Rashad Young, Human Resources Director Rodney Prince, Finance Director Bill Moller, Assistant Finance Director Francis Wagner	Reported First Quarter	Completed. All 113.2 vacant unfunded positions were eliminated from the Table of Organization.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:		HUMAN RESOURCES, FINANCE		
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Complete the transition process of filled positions eliminated in the 2003 budget.	To complete the transition process for the 47.5 filled positions eliminated in the budget approved by the City Council. The incumbents will be transitioned to vacant funded positions or laid off.	March 1, 2003	To insure that expenditures are balanced to resources in current and future years.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Identify position numbers and incumbents filling 47.5 positions to be eliminated.	Finance Director Bill Moller, Assistant Finance Director Francis Wagner	December 31, 2002	Completed.	
2 Identify where funded vacancies exist which can be filled by displaced incumbents.	Human Resources Director Rodney Prince	January 15, 2003	Completed.	
3 Transition incumbents into funded vacancies and notify incumbents not being placed within the organization.	Human Resources Director Rodney Prince	February 21, 2003	Completed.	
4 Eliminate 47.5 unfunded positions from the table of organization after the incumbents have been transitioned.	Finance Director Bill Moller, Assistant Finance Director Francis Wagner	March 1, 2003	Completed.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING (SMALL BUSINESS DIVISION)			
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Action Item 3	Implement the prompt pay ordinance. To develop policies and procedures for the implementation of the prompt pay ordinance.	March, 2003	To ensure that timely payments are made to contractors and subcontractors in accordance with Chapter 319 of the Cincinnati Municipal Code.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Develop policies and procedures which allow for timely payments to City contractors and subcontractors.	Community Development and Planning Director Peg Moertl	January 29, 2003	Completed. Prompt pay policies and procedures were disseminated to Department Directors and Division Heads, and are posted on the City's intranet site in Chapter 319 of the Cincinnati Municipal Code.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING (SMALL BUSINESS DIVISION)			
ACTION ITEM #	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Implementation of the living wage ordinance.	To develop policies and procedures for the implementation of the living wage ordinance.	March, 2003	To ensure that contractors and subcontractors pay a living wage to covered employees for Service Contracts with the City in the amount equal to or greater than \$20,000, in accordance with Chapter 317 of the Cincinnati Municipal Code.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Develop policies and procedures which establish criteria for the payment of a living wage to covered employees.	Community Development and Planning Director Peg Moertl	January 29, 2003	Completed. Living Wage policies and procedures were disseminated to Department Directors and Division Heads, and are posted on the City's intranet site in Chapter 317 of the Cincinnati Municipal Code.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Use of Neighborhood Support Program (NSP) funding to support off-duty police services in neighborhoods.	To revise the contract to permit communities to use NSP funding to support off-duty police services in the neighborhoods to enhance police visibility.	March, 2003	To improve safety in City neighborhoods by increasing police visibility.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Revise NSP guidelines. 2 Notify Community Councils of changes.	Community Development and Planning Director Peg Moertl Community Development and Planning Director Peg Moertl	Reported First Quarter Reported First Quarter	Completed.	Completed.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: PUBLIC SERVICES/FINANCE				
ACTION ITEM #	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE	
Continue Recycling and Yard Waste programs in 2004.	The 2003-2004 Operating Budget approved by the City Council includes 2003 funding for the Recycling and Yard Waste programs. The City Council has directed the administration to identify resources to continue the Recycling and Yard Waste programs in 2004.	October, 2003	To improve the safety and cleanliness of our City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Identify budget resources by prioritizing City service expenditures during the budget development process.	Executive Budget Committee, Budget Manager Christian Sigman, Manager of Competitive Services Michele Kidd	Reported Second Quarter	Per City Council's motion #200206114, the first \$2 million in savings from managed competition efforts will go to the Recycling and Yard Waste Program. See actions 1-A and 1-B below.	
A. Implement the managed competition process and develop RFPs.	Public Services Director Daryl Brock, Assistant City Manager Tim Riordan, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Second Quarter	The City recommended mechanical street sweeping awards to Contract Sweepers, Inc. and the City Employee Team in the amounts of \$491,110 and \$602,610, respectively, for year 1 of a three year contract. The service review for solid waste, recycling and yard waste has begun and a contract is planned by the end of 2003.	
B. Identify budget resources from the managed competition process.	Public Services Director Daryl Brock, Assistant City Manager Tim Riordan, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Second Quarter	The estimated savings resulting from the managed competition process for mechanical sweeping is about \$898,500 for five years. Expected savings for the first 12 months of this process is \$270,000 and will begin accumulating in the third quarter of 2003. These savings will be returned to the Stormwater Management Utility Fund 107 where they are being generated, and are not available for other uses.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE FOR THE QUARTER ENDING DECEMBER 31, 2003**

RESPONSIBLE DEPARTMENT:	PUBLIC SERVICES/FINANCE		
ACTION ITEM # CONTINUED	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Continue Recycling and Yard Waste programs in 2004.	The 2003-2004 Operating Budget approved by the City Council includes 2003 funding for the Recycling and Yard Waste programs. The City Council has directed the administration to identify resources to continue the Recycling and Yard Waste programs in 2004.	October, 2003	To improve the safety and cleanliness of our City neighborhoods.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1B Identify budget resources from the managed competition process.	Public Services Director Daryl Brock, Assistant City Manager Tim Riordan, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Third Quarter	Savings will not be sufficient to fund Recycling in 2004. The Yard Waste Program is being reinstated in 2004 in the amount of \$552,000.
		Reported Fourth Quarter	Completed. On December 17, 2003, City Council approved the reinstatement of the Curb-Side Recycling Program for \$1.7 million in the 2004 Budget by cutting General Fund Middle Management positions and achieving savings through attrition.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	FINANCE	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE
ACTION ITEM 7	To transfer \$970,000 from the Workers' Compensation Reserve to the Recycling and Yard Waste Programs.	March, 2003		To improve the safety and cleanliness of our City neighborhoods.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare an ordinance request.	Acting Budget Manager, Francis Wagner	Reported Second Quarter	Completed.	
2 Complete the ordinance.	City Solicitor J. Rita McNeil	Reported Second Quarter	Completed.	
3 Prepare ordinance report to City Council for approval.	Budget Manager Christian Sigman	Reported Second Quarter	Completed. Transfer ordinance #20030167 was approved June 4, 2003 for the Recycling and Yard Waste programs.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: PARKS/FINANCE				
ACTION ITEM #	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
Continue Nature Education Program in 2004.	The 2003-2004 Operating Budget approved by the City Council includes 2003 funding for the Nature Education Program. The City Council has directed the administration to identify budget resources to continue the Nature Education Program in 2004.	October, 2003	To educate our City's youth population by maintaining nature education programs.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Conduct budget and evaluation analysis for the Parks Department. Identify budget resources by prioritizing City service expenditures during the Budget Update process.	Parks Director Willie Carden, Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Second Quarter	The Park Board has developed a PowerPoint Presentation that will be shared with the Cincinnati Public Schools (CPS) in an effort to leverage \$50,000 a year for the Nature Education Program. The Park Board is also negotiating a new lease option regarding the Gibson House Property with the University of Cincinnati that could bring up to \$25,000 a year in additional revenue to the Park Board. Other funding sources are being considered.	
		Reported Third Quarter	Completed. The recommended 2004 Budget Update includes continuation funding for the Nature Education Program.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	HEALTH/FINANCE	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
ACTION ITEM 9	The 2003-2004 Operating Budget approved by the City Council includes 2003 funding for the Health Education Program. The City Council has directed the administration to identify budget resources to continue the Health Education Program in 2004.	October, 2003	To educate our City's youth population by maintaining health education programs.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Conduct budget and evaluation analysis for the Health Department budget. Identify budget resources by prioritizing City service expenditures during the 2004 Budget Update process.	Health Commissioner Malcolm Adcock, Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Third Quarter	<p>Completed. The Health Department's 2004 budget recommendation includes \$323,670 and 7.0 FTE from the Public Health Research Fund 350 for the continuation of the Health Education Program. The 2003 General Fund 050 budget for the program is \$556,949 (not including benefits) and 11.0 FTE. The 2004 budget request is a reduction of \$233,279 and 4 FTE from the 2003 budget and will reduce the level of outreach prevention activities. The budget recommendation also includes continued reductions in program staff size over the next biennial budget process until the program can be fully supported through the Health Research Fund 350 without continued reductions in the fund balance.</p>	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING/FINANCE (INTERNAL AUDIT)				
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
Develop and implement a different Human Services grant program funding approach based on the United Way Logic Model	To continue to conduct Human Services program funding as a competitive process and utilize a different "outcome-based funding" model.	December, 2004	To ensure that City program funding is allocated competitively and that services provided can be measured based on outcomes.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Develop new/revised application guidelines.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	December 31, 2004	In process. Revising current application guidelines to prepare for transition to new funding approach.	
2 Notify agencies of changes to the City's application guidelines.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	December 31, 2004	In process. Completion is contingent upon development and approval of new/revised application guidelines.	
3 Train Human Services Division staff, contractors, and Human Services Advisory Committee members and applicants regarding new funding approach.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	December 31, 2004	In process. DCDP has contracted with the United Way to provide Logic Model training for City contractors.	
4 Develop new/revised contract materials based on the new funding approach.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	December 31, 2004	Work with Logic Model trainer to prepare all appropriate materials to support transition to new model.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING/FINANCE (INTERNAL AUDIT)				
ACTION ITEM 10 CONTINUED	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
Develop and implement a different Human Services grant program funding approach based on the United Way Logic Model	To continue to conduct Human Services program funding as a competitive process and utilize a different "outcome-based funding" model.	December, 2004	To ensure that City program funding is allocated competitively and that services provided can be measured based on outcomes.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
5 Select and work with consultant to identify and develop management information system to support new funding approach.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	November 2003 - November 2004	In process. Logic Model MIS requirements will be included in DCDP new MIS model.	
6 Conduct grant application review process and make recommendations in accordance with the outcome-based funding criteria.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	Reported Fourth Quarter	Logic Model outcome-based funding criteria will be fully utilized for the 2005-2006 Biennial Budget.	
7 Action Item Update Reporting.	Community Development and Planning Acting Director Oren Henry, Supervising Community Development Analyst Annette Armstrong, Internal Audit Manager Mark Ashworth	Reported October 2004	Human Services Policy Funding has been eliminated from 2005/2006 Recommended Biennial Budget.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
Revise the allocation of Human Services Policy resources.	To allocate Human Services Policy resources consistent with "outcome-based funding" and the priorities of Cincinnati City Council.	December, 2004	To ensure that City program funding is allocated competitively and that services can be measured based on outcomes. Revised completion date is December, 2004.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Develop new/revised application guidelines to incorporate City Council adopted priorities.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong	January 30, 2004	In process.	
2 Notify agencies of changes to application guidelines.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong	February 28, 2004	In process.	
3 Complete the review of funding proposals and make recommendations in accordance with outcome-based funding criteria.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong	August 1, 2004	Estimated completion date: August, 2004. Outcome-based funding criteria will be developed to support new/revised application guidelines.	
4 Action Item Update Reporting.	Community Development and Planning Acting Director Oren Henry, Supervising Community Development Analyst Annette Armstrong	Reported October 2004	See Action Item #10.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: ALL CITY DEPARTMENTS/FINANCE			
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Save \$3.0 million in the operating budget in 2003.	To save \$3.0 million in the operating budget in 2003 as reported in the General Fund six-year forecast.	December 17, 2003	To ensure that expenditures are balanced to resources in current and future years.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Develop Budget Reduction process and conduct analysis to identify savings in the operating budget.	All City departments with assistance from the Finance Department, Budget Manager Christian Sigman	Reported Second Quarter	Budget reduction plan instructions were distributed in May to save 1.5% of departments' 2003 General Fund budget appropriation. Savings of \$3.1 million were identified. The reduction plan has been approved by the City Manager. Departments have been notified of the requirement to meet their savings target.
		Reported Third Quarter	Completed. Estimated 2003 General Fund savings have been increased to \$3.5 million. This represents an increase of \$400,000 over the \$3.1 million amount previously reported.
		Reported Fourth Quarter	Completed. The actual 2003 year-end General Fund savings from departmental and non-departmental accounts was \$3,575,695 which is consistent with the revised estimate. General Fund cancellations of prior year encumbrances helped to produce additional savings of \$1,495,427. Both savings amounts are included in the 2003 carryover balance which was used to balance the 2004 Budget.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: ALL CITY DEPARTMENTS/FINANCE				
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	QUARTERLY STATUS
Save \$3.1 million in the operating budget in 2004.	To save \$3.1 million in the operating budget in 2004 as reported in the General Fund six-year forecast.	December, 2004	To ensure that expenditures are balanced to resources in current and future years.	Reported Fourth Quarter A formal budget monitoring process will be conducted for the first four months of the fiscal year. If necessary, options to ensure the General Fund remains in balance will be developed.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE		
1 Identify the estimated savings amount for each department.	All City departments with the assistance from the Finance Department, Budget Manager Christian Sigman	Reported October 2004	Savings will be identified in December, 2004 Final Adjustment Ordinance.	
2 Action Item Update Reporting.	All City departments with the assistance from the Finance Department, Budget Manager Christian Sigman			

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
14	To ensure that all programs under CICA contracts funded by Workforce Investment Act and Department of Labor funding will not be renewed and that the funding be merged into the regional One-Stop Shop effort for competitive bidding, or used in other ways as determined by the Workforce Policy Board. The Job Training and Litter Control Program (projected \$253,000 for 2003 CDBG budget) should be competitively bid, and all other contracts where CICA provides direct services to the City should be competitively bid unless exempted by the City Council.	December, 2003	To ensure that City program funding is allocated competitively and that services can be measured based on outcomes.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 RFP to be issued to bid various services.	Community Development and Planning Director Peg Moerti, Supervising Community Development Analyst Susan Paddock	Reported Second Quarter	In process; RFPs have been issued on any City contracts that were with CICA in 2002.
2 Selection of vendor, contract negotiation, and contract execution.	Community Development and Planning Director Assistant Director Toni Selvey-Maddox, Supervising Community Development Analyst Annette Armstrong	December 31, 2003	Some contracts have been executed with entities other than CICA. The Department of Community Development and Planning is awaiting further direction on Federal Programs from the Workforce Policy Board.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM 14 CONTINUED:			
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
2 Selection of vendor, contract negotiation, and contract execution.	Community Development and Planning Assistant Director Toni Slevy-Maddox, Supervising Community Development Analyst Annette Armstrong	December 31, 2003	CICA's long-term contractual relationship with the City ended September 30, 2003. The Department of Community Development and Planning is negotiating a contract with Hamilton County to assume most functions formerly performed by CICA under CICA's expired administrative contract. Certain other former CICA functions will transfer directly to the Workforce Policy Board. Most of the Workforce Development contracts are being competitively bid.
3 Action Item Update Reporting.	Community Development and Planning Acting Director Oren Henry, Supervising Community Development Analyst Annette Armstrong	Reported October 2004	Completed. An Inter-Governmental Agreement (IGA) was executed between the City and Hamilton County on September 9, 2004, to transfer management of the Workforce Investment Act (WIA) grant to Hamilton County. Services funded through WIA will be procured and managed by the Hamilton County Department of Job and Family Services after being recommended by the Workforce Investment Board and approved by the Mayor as Chief Elected Official for our Workforce Investment area.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	CITY MANAGER		
ACTION ITEM 15	<p>DESCRIPTION</p> <p>Anthem proceeds to create a Safe and Clean Neighborhood Fund.</p> <p>To use \$1.0 million in Anthem proceeds in both 2003 and 2004 to create a Safe and Clean Neighborhood Fund. This fund will be used to provide matching support for citizen and community-led initiatives to improve safety in neighborhoods through the problem-solving approach, and to add police visibility in neighborhoods.</p>	<p>DUUE DATE</p> <p>August, 2003</p>	<p>ORGANIZATIONAL OBJECTIVE</p> <p>To improve the safety and cleanliness of City neighborhoods.</p>
ACTIONS REQUIRED	<p>RESPONSIBLE PARTY</p> <p>City Manager Valerie Lemmie, Assistant City Manager Rashad Young, Development Committee</p>	<p>COMPLETION DATE</p> <p>Reported Second Quarter</p>	<p>QUARTERLY STATUS</p> <p>Completed. Council motion establishing guidelines (Council Document #200306631) adopted by City Council 4/23/03. The Safe and Clean Neighborhood Advisory Committee has been established.</p>
	<p>1 Prepare guidelines for the use of Anthem funds including matching requirements. Establish a development committee to advise on the use of funds.</p> <p>2 Select proposals and submit to City Council for approval.</p>	<p>Reported Second Quarter</p>	<p>Completed. Ordinance #200307061 was passed by City Council authorizing the City Manager to execute any necessary and proper documents to extend Safe and Clean Neighborhood Fund pilot program grants to Northside Business, OTR Chamber of Commerce, Camp Washington Community Council, Prospect Hill Neighborhood Association and 800-block Dayton Street West End. The Safe and Clean Neighborhood Program is budgeted for the 2003-2004 biennium and other grants are expected to be awarded during this period.</p>

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	FIRE/POLICE/FINANCE	ACTION ITEM 16	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Establish motor vehicle accident billing.	To increase General Fund revenue an estimated \$900,000 by billing insurance companies for Fire Department response to auto accidents.			December, 2003	To insure that expenditures are balanced to resources in current and future years.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE		QUARTERLY STATUS	
1 Prepare Request for Information (RFI) for Vendors.	Fire Chief Robert Wright	Reported Second Quarter		Completed. RFI issued Feb. 18, 2003.	
2 Prepare and send Request for Proposal (RFP).	Fire Chief Robert Wright	Reported Second Quarter		RFP was prepared and issued by the Fire Department.	
3 Choose vendor.	Motor Vehicle Accident Committee	Reported Second Quarter		The Requests for Proposals were reviewed. A potential vendor has been selected for an interview and a decision is expected in August. Several submissions were disqualified from the selection process for not having the proper documentation. Those vendors were notified of their disqualification.	
		Reported Third Quarter		Completed. The motor vehicle accident billing process has been established. An ordinance (Doc. #200307515) was passed by the City Council on 11/5/03 authorizing the City Manager to bill insurance companies for Fire Department responses to motor vehicle accidents, to set billing rates and billing policy, and to enter into an Agreement with HealthServe, LLC, to provide billing and collection services. It is unlikely that the 2003 revenue projection will be reached. Conservative revenue estimates for 2004 and 2005 are \$300,000 and \$600,000 respectively.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: POLICE/HUMAN RESOURCES			
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Increase in Police Officers.	To increase the complement of Police Officers by 45 in 2003 and 15 in 2004.	August, 2004	To improve the safety and cleanliness of City neighborhoods.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Graduate 30 additional recruits in 2003.	Police Chief Thomas Streicher, Police Academy Manager Theodore Schoch	Reported First Quarter	Completed. Thirty additional recruits were sworn in on 1/24/03.
2 Graduate 15 additional recruits in 2003.	Police Chief Thomas Streicher, Police Academy Manager Theodore Schoch	Reported Second and Third Quarters	Fifteen additional recruits graduated on February 20, 2004.
3 Graduate 15 additional recruits in 2004.	Police Chief Thomas Streicher, Police Academy Manager Theodore Schoch	August 14, 2004	Recruits graduate on August 14, 2004.
4 Graduate 15 additional recruits in 2005.	Police Chief Thomas Streicher, Police Academy Manager Theodore Schoch	August, 2005	To occur in 2005.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/DEPARTMENT DIRECTORS				
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare outcome-based performance measures for each department. Define how outcomes will be measured.	All City Departments, City Manager Valerie A. Lemmie, Assistant City Manager Rashad Young.	December 1, 2004	The existing performance management activities have been identified and reviewed at the individual, department, and citywide levels. Outcome-based performance measures will be developed in conjunction with departmental business plans and director performance contracts (see Action Item 19).	
2 Action Item Update Reporting.	All City Departments, City Manager Valerie A. Lemmie, Assistant City Manager Rashad Young.	Reported October 2004	In process. To be completed after Action Item #19.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/DEPARTMENT DIRECTORS			
ACTION ITEM	DESCRIPTION	DUe DATE	ORGANIZATIONAL OBJECTIVE
Department business plans and performance contracts.	To develop a business plan for each department and a performance contract for each director.	December, 2004	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Develop a business plan for each department and a performance contract for each director.	All Department Directors, City Manager Valerie Lemmie, Assistant City Manager Rashad Young	December, 2004	To be completed in 2004. Integrated multi-year business plans for each department and performance contracts for each director will be developed in conjunction with the development of departmental outcome-based performance measures (see item 18).
2 Action Item Update Reporting.	All Department Directors, City Manager Valerie Lemmie, Assistant City Manager Rashad Young	Reported October 2004	Key priority areas will be clearly defined along with related objectives. The performance measures will be developed to determine the success in achieving the stated objectives in the business plans. The departments' performance contracts and business plans will be reviewed by the City Manager's office June 2004.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE				
ACTION ITEM	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
Performance measurement, managed competition, and service contractor accountability.	The focus of the Internal Audit Division should be on performance measurement, managed competition and service contractor accountability.	February, 2003	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Establish 2003 Goals which address Internal Audit's responsibilities concerning performance measurement, managed competition, and service contractor accountability.	Internal Audit Manager Mark Ashworth	Reported First Quarter	<p>Completed. 2003 goals have been incorporated in the 2003 Internal Audit Work plan. The plan was approved in May by the Audit Committee and has been reviewed by the City Manager.</p> <p>Reported Fourth Quarter</p>	
			<p>The Managed Competition program is not included in the 2004 Internal Audit Work plan. City Council approved Resolution #0016-2004 (Document #200407992) directing the Administration to implement "Innovative Service Solutions," to allow the City to deliver the lowest cost and highest quality services to City residents through service reviews and process redesign, and thereby replacing the "Managed Competition-Value Cincinnati" process, other than for the City services previously bid under that process.</p>	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
To hire a Chief Planner.	To hire and clearly define the role of a new Chief Planner.	May, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Advertise position.	Human Resources Director Rodney Prince, Assistant Human Resources Director Carol Callahan	Reported Second Quarter	Completed.
2 Interview candidates.	Interview Committee	Reported Second Quarter	Currently reviewing applications and resumes. Position will remain open until filled. An ordinance will be prepared to establish the Chief Planner title.
3 Make selection.	Interview Committee	Reported Third Quarter	Completed. A Chief Planner was hired and is expected to start December, 2003. Funding for the position is also included in the recommended 2004 Budget Update.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE DEPARTMENT (RISK MANAGEMENT)				
ACTION ITEM #	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
Transition Employee Safety functions to Risk Management.	To complete the transition of Employee Safety functions to Risk Management.	March, 2003	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED				
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Assign employee safety functions to appropriate staff.	Assistant City Manager Rashad Young, Finance Director Bill Moller, Risk Manager Chuck Haas	Reported First Quarter	Completed. The Employee Safety staff now report to the Risk Manager.	
2 Develop 2003 goals and schedule of activities for employee safety functions.	Assistant City Manager Rashad Young, Finance Director Bill Moller, Risk Manager Chuck Haas	Reported Second Quarter	Completed.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE DEPARTMENT (RISK MANAGEMENT)			
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Transition Environmental Compliance and Environmental Planning functions to Risk Management.	To complete the transition of Environmental Compliance/Planning functions, including brownfields, to Risk Management.	March, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Assign environmental compliance/planning functions to appropriate staff.	Assistant City Manager Rashad Young, Finance Director Bill Moller, Risk Manager Chuck Haas	Reported First Quarter	Completed. The Environmental Compliance and Planning staff now report to the Risk Manager.
2 Develop 2003 goals and schedule of work activities for environmental compliance/planning functions.	Assistant City Manager Rashad Young, Finance Director Bill Moller, Risk Manager Chuck Haas	Reported Second Quarter	Completed.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER			
ACTION ITEM #	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE
Reclassify Deputy City Manager position.	To reclassify the Deputy City Manager position to a new title as determined by the City Manager, in conjunction with Human Resources.	February 28, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Define new duties and responsibilities of reclassified position.	City Manager Valerie Lemmie, Human Resources Director Rodney Prince	Reported Second Quarter	Completed.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	CITY MANAGER		
ACTION ITEM 25	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
To hire an Economic Development Director and staff.	To recruit and hire an Economic Development Director and the necessary staff to carry out the related assignments.	August, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Advertise the positions, interview and select candidates.	City Manager Valerie Lemmie, Human Resources Director Rodney Prince, Assistant Human Resources Director Carol Callahan	Reported Second Quarter	In process. Ordinance #200306888 was passed June 25, 2003, which allows for the creation of an economic development division within the City Manager's office. The director of economic development shall be responsible for expediting and facilitating economic development projects on behalf of the City. The administration is working closely with the Economic Development Task Force and reviewing the recommendations from the April 23, 2003 report. Staffing recommendations from the report for the proposed City Manager's Economic Development Division include: A) Director, B) Financial Underwriter/Specialist, C) Legal Counsel, Project Specialist/Development Officer (2), and D) Support staff.
		Reported Third Quarter	An Economic Director has been hired. Funding for Economic Development staff is included in the recommended 2004 Budget Update.
		Reported Fourth Quarter	Completed. Funding included in 2004 Approved Budget Update.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	LAW	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE
ACTION ITEM 26	To transition the Office of Administrative Hearings from the Contract Compliance Division to the Law Department as approved by the City Council.	March 31, 2003	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Assign administrative hearings functions to appropriate staff. 2 Develop 2003 goals and schedule of work activities for administrative hearings functions.	City Solicitor J. Rita McNeil City Solicitor J. Rita McNeil	Reported Second Quarter Reported Second Quarter	Completed.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: PUBLIC SERVICES			
ACTION ITEM	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE
Analysis of Public Services management.	To perform a staffing analysis of Public Services management.	September, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Analyze Public Services management staff.	Assistant City Manager Rashad Young, Public Services Director Daryl Brock	Reported Fourth Quarter	In process. This analysis process is being conducted by the Office of the City Manager and the Public Services Department. A layer of supervision has been eliminated.
2 Action Item Update Reporting.	Assistant City Manager Rashad Young, Public Services Director Daryl Brock	Reported October 2004	Completed. Position reductions have been reflected in the 2005/2006 Recommended Biennial Budget.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: HUMAN RESOURCES			
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Transition Equal Employment Opportunity Commission (EEOC) functions and non-uniform employee investigations.	To transition EEOC functions and non-uniform employee investigations from the City Manager's Department to the Human Resources Department.	March 31, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Develop 2003 goals and schedule of activities for EEOC functions and non-uniform employee investigations.	Human Resources Director Rodney Prince	Reported Second Quarter	Completed.
2 Assign functions to appropriate staff.	Human Resources Director Rodney Prince	Reported Second Quarter	Completed.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM	DESCRIPTION	DUe DATE	ORGANIZATIONAL OBJECTIVE	
Reorganization of Community Development and Planning.	To complete the reorganization of the Department of Community Development and Planning.	February 28, 2003	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Develop 2003 goals and schedule of work assignments in conjunction with the reorganization of the department.	Community Development and Planning Director Peg Moertl	Reported Second Quarter	Completed.	
2 Assign functions to appropriate staff.	Community Development and Planning Director Peg Moertl	Reported Second Quarter	In process.	
		Reported Second Quarter	Concept/Structure was approved by City Council.	
		Reported Second Quarter	Funding issues are to be resolved in the 2004 Operating Budget submission.	
	Community Development and Planning Acting Director Laura Porter	Reported Fourth Quarter	Completed. Department reduced the number of divisions from six to four which was approved in the 2004 Approved Budget Update.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Finalize Small Business Enterprise/Minority Business Enterprise (SBE/MBE) program.	To finalize the contract compliance SBE/MBE program.	March 31, 2003	To enhance social initiative of providing economic opportunities to small and minority owned businesses.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Prepare guidelines for the execution of the program.	Community Development and Planning Director Peg Moertl	Reported Second Quarter	Completed.
2 Develop 2003 goals and schedule of work assignments for the program.	Community Development and Planning Director Peg Moertl	Reported Second Quarter	Completed. Existing staff have been reassigned.
		Reported Second Quarter	Completed. SBE program implementation completed.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Anthem Arts set aside of \$2.2 million for both 2003 and 2004.	To set aside \$2.2 million of Anthem proceeds for both 2003 and 2004 for the Arts Allocation, and include \$20,000 annually for the capital budget for the Arts Consortium.	January 15, 2003	To increase Arts funding for capital improvements for arts related facilities downtown and in neighborhoods.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Prioritize the use of City resources during the budget development process to set aside \$2.2 million of Anthem funds for the Arts Allocation and \$20,000 annually for the Arts Consortium capital budget.	Finance Director Bill Moller, Assistant Finance Director Francis Wagner	Reported First Quarter	Completed. The City Council has approved the expenditure plan sponsored by the Arts & Culture Committee chaired by Councilmember Tarbell (motions # 200306669 and #200306719).

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

CITY MANAGER/COMMUNITY DEVELOPMENT AND PLANNING				
RESPONSIBLE DEPARTMENT:	ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
	ACTION ITEM 32	To allocate \$15 million of Anthem proceeds to the \$100 million Revolving Loan Fund for the market rate residential housing program consistent with a Memorandum of Understanding with the Local Banks who will commit \$85 million.	October, 2003	To leverage City resources to stimulate private investment in market rate housing.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Execution of a contract with local lending institutions consistent with the intent of the Memorandum of Understanding.	Community Development and Planning Director Peg Moertl, Finance Director Bill Moller, City Solicitor J. Rita McNeil	Reported Second Quarter	Completed. A Memorandum of Understanding was established to finance acquisition, rehabilitation, and new construction of market-rate housing (Ordinance #200206115). A total of \$7.5 million has been paid and another \$7.5 million is expected to be paid in October.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE			
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Funding for the Recreation Department facility rehabilitation project should be redirected from the \$7 million Over-the-Rhine Facility and savings from Managed Competition by the end of 2004.	City Council approved \$1.6 million in 2003 and \$8.8 million in 2004 for Recreation Center rehabilitation projects.	October, 2003	To enhance the quality of life for our citizens by providing funding for needed renovations and repairs to Recreation buildings, pools, and playgrounds.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Redirect \$7 million from the OTR Facility during the 2004 Budget Update process.	City Manager Valerie Lemmie, Finance Director Bill Moller	Reported Second Quarter	Completed. Ordinance No. 52-2003 passed on 2/26/03. It allowed for the advance of \$6.5 million from the Anthem Stock Sales Fund 638 to be used in 2003 for recreation facilities repairs.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RECREATION/COMMUNITY DEVELOPMENT AND PLANNING/FINANCE				
RESPONSIBLE DEPARTMENT:	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
ACTION ITEM 34	Council approval needed for Anthem funded Neighborhood Reserve Fund recommendations.	December 2003	To create economic development and growth in City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Project funding requests to Community Development and Planning and/or the City Manager's Office of Economic Development will be reviewed for compliance with the Neighborhood Investment Reserve guidelines published in the 2003-2004 Recommended Operating Budget.	Community Development and Planning Assistant Director Toni Selvey-Maddox, Economic Development Director Chad Munitz	Reported Fourth Quarter	Completed. As of the end of the third quarter, one project has received funding from the Neighborhood Reserve Fund. Ordinance #0159-2003 was passed by City Council authorizing the expenditure of \$150,000 from the Neighborhood Investment Reserve Fund for the purpose of providing the City's portion of funding for the construction of a community oriented policing center in the East End Learning Center.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
35	Reserve \$1 million of the Anthem funded \$4 million Neighborhood Market Rate Fund for potential mixed-income capital redevelopment projects for Huntington Meadows and /or the implementation of the Seymour Rd/Bond Hill/Roselawn Redevelopment Plan.	May, 2003	To leverage City resources to stimulate private investment in neighborhoods, economic development, and mixed-income housing.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Reserve \$1 million of the Anthem funds during the budget development process.	Finance Director Bill Moller, Assistant Finance Director Francis Wagner	Reported First Quarter	Completed. A new Capital Project account was established entitled, "Mixed Income Capital Redevelopment." Council approved \$1.0 million for this project which includes \$500,000 for 2003 and 2004 respectively.	
2 Prepare redevelopment plans for Huntington Meadows.	Community Development and Planning Acting Director Laura Porter	Reported Fourth Quarter	Completed.	
3 Present redevelopment plans for Huntington Meadows to the City Council.	Community Development and Planning Acting Director Laura Porter	Reported Fourth Quarter	Completed. Redevelopment plan with funding proposal was approved by the City Council February 4, 2004 per Emergency Ordinance #200407910. \$1,000,000 from the Mixed Income Capital Redevelopment project account was included in the ordinance as part of a total of \$13,799,500 in funding to assist with the construction of 300 housing units at the former Huntington Meadows site.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: FINANCE				
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Issue \$43 million in bonds for 2003 General Capital projects.	To issue \$43 million in bonds for various 2003 General Capital Projects as approved by the City Council in the 2003/2004 Capital Budget.	April, 2003	To generate capital resources through the issuance of bonds to support the City's Capital Improvement Program.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare Bond Ordinances for submission to the City Council.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed.	
2 Submit Bond Ordinances to the City Council for approval.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed. Ordinances were passed by the City Council on 1/29/03. Amended ordinances are being submitted to the City Council for approval.	
3 Prepare the Preliminary Official Statement for the sale of bonds.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported Second Quarter	Completed.	
4 Review bids from the Official Notice of Sale and issue bonds	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported Second Quarter	Completed. Sold \$52 million in bonds on May 1, 2003.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/COMMUNITY DEVELOPMENT AND PLANNING/FINANCE				
ACTION ITEM	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE	
Action Item 37	Neighborhood Investment Reserve funding will be targeted to existing NSRAs as well as proposed NSRAs and City Redevelopment Focus Districts. Use of the Anthem funded Neighborhood Investment Reserve funds.	Ongoing	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare proposals for the use of the Neighborhood Investment Reserve funds.	City Manager Valerie Lemmie, Community Development and Planning Acting Director Deborah Holston, Finance Director Bill Moller	Ongoing	Ordinance #0159-2003 was passed by City Council authorizing the expenditure of \$150,000 from the Neighborhood Investment Reserve Fund for the purpose of providing the City's portion of funding for the construction of a community oriented policing center in the East End Learning Center.	
2 Submit proposals to the City Council for review, input, and approval.	City Manager Valerie Lemmie, Community Development and Planning Acting Director Laura Porter, Finance Director Bill Moller	Reported Fourth Quarter	Completed. The 2004 Budget Motion includes City Council's approval to implement several neighborhood development plans that may potentially use Neighborhood Investment Reserve Anthem resources.	
3 DCDP to conduct internal meetings to define programs.	Community Development and Planning Development Manager Ron Regula.	April 1, 2004	Internal meetings to develop programs are in process.	
4 Begin community meetings to further discuss program development.	Community Development and Planning Development Manager Ron Regula.	Ongoing	Will begin April 1, 2004.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: ENTERPRISE SERVICES/FINANCE				
ACTION ITEM	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
Evaluate the Parking Facilities Fund.	To evaluate the Parking Facilities Fund to determine its ability to support the debt service associated with building a new garage downtown.	Ongoing	To insure that expenditures are balanced to resources in current and future years.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Analyze expenditures and revenues and prepare a summary statement which shows that the fund is balanced in current and future years.	Assistant City Manager Tim Riordan, Finance Director Bill Moller, Budget Manager Christian Sigman	March 28, 2003	<p>On June 25, 2003, the City Council approved in concept the construction of a new Public Parking Garage-Central Parkway and Vine downtown. It is anticipated that a final agreement will be reached with the Kroger Company for a new garage sometime before the end of 2003.</p> <p>Reported Second Quarter</p>	
			<p>It is anticipated that the Public Parking Garage-Central Parkway and Vine will be financed via parking revenue bonds. Prior to issuing these bonds, and after the final agreement, an independent feasibility study will be conducted on the Parking Facilities Fund to determine the ability to support debt service on bonds.</p> <p>Reported Third Quarter</p>	
			<p>A consultant has been hired to conduct the feasibility study, and work has begun. The feasibility study will determine the Parking Facilities Fund's ability to support debt service on bonds for the new parking garage and the 7th and Broadway facility. The study is expected to be completed by December 2003.</p>	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: ENTERPRISE SERVICES/FINANCE			
ACTION ITEM 38 CONTINUED	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
Evaluate the Parking Facilities Fund.	To evaluate the Parking Facilities Fund to determine its ability to support the debt service associated with building a new garage downtown.	Ongoing	To insure that expenditures are balanced to resources in current and future years.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Analyze expenditures and revenues and prepare a summary statement which shows that the fund is balanced in current and future years.	Assistant City Manager Tim Riordan, Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Fourth Quarter	The consultant submitted a draft of the feasibility study on January 21, 2004 and it is being reviewed by the Finance Department and the Parking Facilities Division.
2 Action Item Update Reporting.	Finance Director Bill Moller, Budget Manager Christian Sigman	Reported October 2004	Completed. Bond financing for the Vine & Central Parkway Garage is feasible.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	FINANCE/CAPITAL COMMITTEE		
ACTION ITEM 39	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Save \$500,000 in capital resources in 2003.	To save \$500,000 in capital resources in 2003 for the 2004 Capital Budget.	June, 2003	To insure that expenditures are balanced to resources in current and future years.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Prepare and disseminate the Capital Sunset instructions to all departments.	Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Second Quarter	Completed.
2 Review the Capital Sunset submissions and make recommendations.	Capital Budget Committee, Budget Manager Christian Sigman	Reported Second Quarter	Completed.
3 Prepare the Capital Sunset ordinances.	City Solicitor J. Rita McNeil, Budget Manager Christian Sigman	Reported Second Quarter	Completed.
4 Submit the Capital Sunset ordinances to the City Council for approval.	Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Second Quarter	Completed. The Capital Sunset Ordinance (#200306979) was approved June 25, 2003 authorizing the return of \$1,862,536 to various capital improvement program funding sources from various capital project accounts where funds were no longer needed. Of this amount, \$575,509 will be used as resources for the 2004 General Capital Budget, and \$447,544 will be available as unappropriated surplus for the 2004 Restricted Capital Budget. The remaining funds will be reallocated to other capital projects in 2003.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: FINANCE/WATER WORKS				
ACTION ITEM #	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
Issue Bonds for Water Works capital projects.	To issue \$120 million in bonds for various Water Works capital projects in 2003.	April, 2003	To generate resources through the issuance of bonds to support the Capital Improvement Program.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare Bond Ordinances for submission to the City Council.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed.	
2 Submit Bond Ordinances to the City Council for approval.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed. Ordinances were passed by the City Council on 1/29/03.	
3 Prepare the Preliminary Official Statement for the sale of bonds.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed.	
4 Review bids from the Official Notice of Sale and issue bonds.	Finance Director Bill Moller, City Treasurer Daryl Cammerer	Reported First Quarter	Completed.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Create cleaner and safer City programs.	To reprogram \$3,267,280 in CDBG funding to programs aimed at safety, blight removal, litter control, and weed abatement in qualifying neighborhoods. Of these funds, \$1 million should be set aside to support a blighted property Receivership Program.	January 31, 2004	To improve the safety and cleanliness of our City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Funds approved in the 2003 CDBG Budget in accordance with the Policy Budget document.	City Manager Valerie Lemmie, Finance Director Bill Moller	Reported First Quarter	Completed.	
2 Program description and guidelines to be established for the Receivership Program.	Community Development and Planning Director Peg Moertl	May 30, 2003	Draft guidelines were completed and sent to the City Manager's Office for review.	
3 Receivership Program to be operational.	Community Development and Planning Director Peg Moertl	October 31, 2003	The RFP was issued in June. Selections should have been made by September, with the program operating by October.	
4 Create in-house Receivership Program	Community Development and Planning Assistant Director Toni Selvey-Maddox, DCD&P Supervisor Gerald Hyland	November 14, 2003	Based on Law Department's recommendation, all RFPs were rejected in October because they were not responsive.	
5 Inform City Council	City Manager Valerie Lemmie	November 19, 2003	Completed. Draft plan has been completed and sent to Assistant City Manager for review.	
			Completed. FYI Memo #670 sent to City Council November 25, 2003.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM 41 CONTINUED	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Create cleaner and safer City programs.	To reprogram \$3,267,280 in CDBG funding to programs aimed at safety, blight removal, litter control, and weed abatement in qualifying neighborhoods. Of these funds, \$1 million should be set aside to support a blighted property Receivership Program.	January 31, 2004	To improve the safety and cleanliness of our City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
6 Write program guidelines.	Department of Community Development and Planning Supervising Community Development Analyst Gerald Hyland	Reported Fourth Quarter	Completed. Program guidelines have been completed and sent to Assistant City Manager.	
7 Provide training.	Department of Community Development and Planning Supervising Community Development Analyst Gerald Hyland	Reported Fourth Quarter	Hold training sessions for interested groups.	
8 Program to begin operations	Department of Community Development and Planning Supervising Community Development Analyst Gerald Hyland	Reported Fourth Quarter	Forty participants from various communities attended a meeting February, 2004 and received applications for the Receivership Program. The program is an ongoing open application process in which there are not application deadlines. Applications will be available and accepted throughout the year.	
9 Action Item Update Reporting.	Department of Community Development and Planning Supervising Community Development Analyst Gerald Hyland	Reported November 2004	No applications have been received to date for program participation.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: FINANCE (INCOME TAX DIVISION)				
ACTION ITEM #	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
To set aside \$50,000 for financial literacy and Earned Income Tax Credit (EITC) Outreach efforts.	To set aside \$50,000 in CDBG funds for both 2003 and 2004 for financial literacy and EITC Outreach efforts, as approved by City Council in a unanimous motion.	March, 2003 March, 2004	To improve the quality of life for low-income taxpayers who live in Cincinnati by expanding their awareness of the federal Earned Income Tax Credit.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Prepare financial literacy material and distribute to the public for Income Tax outreach efforts. Partner with IRS and community agencies to increase the number of volunteer tax preparers.	Finance Director Bill Moller, Assistant Finance Director Francis Wagner, Income Tax Commissioner Teresa Richter	Reported Second Quarter	<p>Completed. Motion #200205911 called for the City of Cincinnati to provide meaningful tax relief to working families by creating a partnership with the IRS and other community organizations to expand access to the Earned Income Tax Credit for Cincinnati working families. This initiative was spearheaded by Councilmember Pepper. Filers and posters were distributed and over 40 tax preparers were recruited and trained. The project helped to generate thousands of dollars in Earned Income Tax Credits for dozens of citizens. Final tabulation of numbers are being processed. City staff provided support as appropriate.</p>	
2 In preparation for the 2004 tax season, survey the community to determine what their needs are, and continue to increase awareness of the tax credit.	Finance Director Bill Moller, Income Tax Commissioner Teresa Richter	April 15, 2004	<p>Completed. Included in the 2004 budget in the amount of \$15,000. Expenses for the program have been lower than anticipated. Unspent 2003 funding will be available for use in 2004.</p>	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: BUILDINGS AND INSPECTIONS/POLICE/LAW				
ACTION ITEM	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
To set aside \$100,000 to support a Drughouse Shutdown Initiative.	To set aside \$100,000 in CDBG funding for both 2003 and 2004 to support a Drughouse Shutdown Initiative – a joint Police, Buildings & Inspections, Law and other departments effort to target, shut down or abate nuisance properties that serve as the source of illegal drug activity.	December 2003	To improve the safety and cleanliness of our City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Identify nuisance properties to shut down or abate.	Police Chief Thomas Streicher	Reported Second Quarter	Four buildings in Madisonville have been identified and are awaiting demolition (4553 Erie, 4819 Whetsel, 5901 Madison Rd., 6335 Madison Rd.). Two buildings in OTR have been identified and are currently awaiting demolition (312 Mohawk, 203 W. McMicken). One building in Walnut Hills (1211 Myrtle) and one building in Sedamsville (2740 River Rd.) are to be demolished.	
2 Monitor and report activities.	Police Chief Thomas Streicher, Buildings and Inspections Director Bill Langevin	Reported Second Quarter	A building in Evanston which was identified as a drughouse has been purchased by a responsible owner and a cash bond of \$7,176 has been posted (stay of demolition). The building has been barricaded and drug activity has been removed.	
		Reported Third Quarter	\$55,000 has been expended or encumbered to barricade and secure open vacant buildings reported to have drug activity.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: BUILDINGS AND INSPECTIONS/POLICE/LAW			
ACTION ITEM 43 CONTINUED	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
To set aside \$100,000 to support a Drughouse Shutdown Initiative.	To set aside \$100,000 in CDBG funding for both 2003 and 2004 to support a Drughouse Shutdown Initiative – a joint Police, Buildings & Inspections, Law and other departments effort to target, shut down or abate nuisance properties that serve as the source of illegal drug activity.	December 2003	To improve the safety and cleanliness of our City neighborhoods.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
2 Monitor and report activities.	Police Chief Thomas Streicher, Buildings and Inspections Director Bill Langevin	Reported Fourth Quarter	Completed. 49 drughouses have been barricaded and 2 drughouses were demolished. Final expenditures for 2003 are \$98,820. The buildings at 4819 Whetsel Avenue, a mixed use residential and commercial sporting goods store, and 552 York Street were identified as problem locations by Police and demolished under the Drughouse Shutdown Initiative. Using existing inspection/administration resources permits 100% of the funding to go toward demolition and barricading.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: POLICE				
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Facilitate the elimination of drugs in various rental properties.	To set aside \$100,000 in Drug Elimination Program Grant funds to facilitate the elimination of drugs in various rental properties.	May, 2003	To improve the safety and cleanliness of City neighborhoods.	
ACTIONS REQUIRED				
1 Secure approval for the project.	Police Chief Thomas Streicher	Reported First Quarter	Completed.	
2 Contract for services.	Police Chief Thomas Streicher	Reported Second Quarter	Completed. Contract signed 3/21/03 to hire off-duty Cincinnati Police Department employees to perform investigation, surveillance and arrest of drug traffickers in the Over-the-Rhine community.	
3 Monitor and report.	Police Chief Thomas Streicher	Ongoing	Ongoing.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING

ACTION ITEM	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE
Support the renovation of the Central Health Clinic.	To spend \$125,000 in CDBG funds in both 2003 and 2004 to support the renovation of the Central Health Clinic, an eighty-year-old community mental health clinic in Avondale. This clinic serves over 14,000 clients yearly, including children and the homeless, the majority of whom live in the City, and ninety-five percent of whom are under the federal poverty line.	June, 2003	To improve the health of our citizens.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Request eligibility determination from HUD regarding the installation of 130 window air conditioning units. 2 Project is required to be advertised per HUD regulations.	Community Development and Planning Acting Director Deborah Holston, Supervising Community Development Analyst Annette Armstrong Community Development and Planning Acting Director Deborah Holston, Supervising Community Development Analyst Annette Armstrong	September 25, 2003 November 16, 2003	Completed. In process. DCD&P is awaiting public comment.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING			
ACTION ITEM 45 CONTINUED	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Support the renovation of the Central Health Clinic.	To spend \$125,000 in CDBG funds in both 2003 and 2004 to support the renovation of the Central Health Clinic, an eighty-year-old community mental health clinic in Avondale. This clinic serves over 14,000 clients yearly, including children and the homeless, the majority of whom live in the City, and ninety-five percent of whom are under the federal poverty line.	June, 2003	To improve the health of our citizens.
ACTIONS REQUIRED			
3 Prepare and execute the contract for renovations of the Central Clinic.	Community Development and Planning Acting Director Deborah Holston, Supervising Community Development Analyst Annette Armstrong	March, 2004	Awaiting the selection of the contractor.
Re-do already completed plans and specifications to reflect historic designation.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong	Reported Fourth Quarter	Preparation of revised plans and specifications is in process. Estimated completion date is March 31, 2003. University of Cincinnati is assisting.
4 Prepare and execute the contract for renovations of the Central Clinic.	Community Development and Planning Acting Director Laura Porter, Supervising Community Development Analyst Annette Armstrong	Reported Fourth Quarter	Estimated completion date to execute contract is August 31, 2004.
5 Action Item Update Reporting.	Community Development and Planning Acting Director Oren Henry, Supervising Community Development Analyst Annette Armstrong	Reported October 2004	Original bids received were in excess of available funding. Bidding process was re-opened, new bids accepted and awarded, and funding contract is being prepared for signatures.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM #	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE	
Create a neighborhood pride center to deal with crime and litter.	To set aside \$75,000 of CDBG funding for a neighborhood pride center on Burnet Avenue to deal with crime and litter.	July, 2003	To improve the safety and cleanliness of City neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Project description to be prepared detailing the use of funds.	Community Development and Planning Assistant Director Toni Selvey-Maddox	August 31, 2003	Completed.	
2 Project may be required to be advertised per HUD regulations prior to the use of funds because this is a new project.	Community Development and Planning Assistant Director Toni Selvey-Maddox	December 31, 2003	Awaiting recommendations by Community Council.	
3 Prepare and execute the contract for the Pride Center.	Community Development and Planning Assistant Director Toni Selvey-Maddox	April 1, 2004	Awaiting recommendations from Community Council for possible site choices.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM	DESCRIPTION	DU DATE	ORGANIZATIONAL OBJECTIVE	
Institute redevelopment projects in Neighborhood Revitalization Strategy Areas (NRSA) and City Redevelopment Focus Districts.	To identify areas within NRSA neighborhoods for targeted redevelopment projects, using a Request for Proposals process to leverage the City's investment.	December 2003	To leverage City resources to stimulate private investment in our neighborhoods.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Devise program.	Community Development and Planning Acting Director Deborah Holston	November 1, 2003	Completed.	
2 Identify areas.	Community Development and Planning Acting Director Deborah Holston	November 1, 2003	Five Neighborhood Revitalization Strategy Areas have been identified.	
3 Seek local approval.	Community Development and Planning Acting Director Laura Porter.	Reported Fourth Quarter	Completed. The 2004 Budget Motion includes City Council's approval to implement several neighborhood development plans that may potentially use Neighborhood Investment Reserve Anthem resources.	
3b Seek HUD approval.	Community Development and Planning Development Manager Ron Regula	Reported Fourth Quarter	Department will seek HUD approval by June 1, 2004.	
4 Conduct intra-Departmental meetings to define programs.	Community Development and Planning Development Manager Ron Regula	Reported Fourth Quarter	Intra-Departmental meetings to develop programs are in process.	
5 Begin community meetings to further discuss program development.	Community Development and Planning Development Manager Ron Regula	Reported Fourth Quarter	Will begin April 1, 2004.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING				
ACTION ITEM #	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Additional development resources totaling \$30 million.	The City will increase funding for CDBG Float Loans and HUD 108 Loans to provide gap financing for targeted projects in neighborhood strategy areas.	Ongoing	To leverage City resources to stimulate private investment in our neighborhoods.	
ACTIONS REQUIRED				
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Include additional funding for the HUD 108 Loan Debt Service in the 2003 CDBG Budget.	Community Development and Planning Director Peg Moertl, Finance Director Bill Moller, Budget Manager Christian Sigman	Reported First Quarter	Completed. Council approved additional funding in the 2003 Budget.	
2 Projects submitted to Community Development and Planning will be reviewed to determine appropriateness and eligibility for using CDBG Float Loans and HUD 108 Loans.	Community Development and Planning Acting Director Laura Porter, Finance Director Bill Moller, Budget Manager Christian Sigman	Ongoing	Projects are being presented to the Community Development and Planning Department and are being considered for funding, including HUD 108 loans, based on underwriting, feasibility, and project analysis.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE				
ACTION ITEM	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE	
Fully implement managed competition.	To implement managed competition and allocate the operating savings as follows: 1) first \$2.0 million to maintain the Recycling and Yard Waste Programs 2) next \$6 million to rehabilitate Recreation Centers.	Ongoing	To generate resources through managed competition to support the Recycling and Yard Waste programs and rehabilitate Recreation Centers.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Establish the Business Evaluation Team and hire the Manager of Competitive Services.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Finance Director Bill Moller, Budget Manager Christian Sigman	Reported Second Quarter	Completed. Consultant hired to recruit the Manager of Competitive Services. The Business Evaluation Team has been established.	Ordinance #200306910 was passed June 4, 2003 authorizing the City Manager to enter into an agreement with the Public Strategies Group, Inc. for the purpose of assisting the City with developing and implementing the City's managed competition process. A memo was sent to City Departments Heads to gather their input concerning potential services that will be considered in the Managed Competition program. These responses will be reviewed by the BET and recommendations will be forwarded to the Advisory Working Group (AWG) for consideration. The City implemented the managed competition process for mechanical street sweeping. A letter of intent to begin exploring potential managed competition for Solid Waste was sent to AFSCME.
2 Implement the managed competition and identify City services which will be a part of this process.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Finance Director Bill Moller, Budget Manager Christian Sigman, All City Departments	Reported Second Quarter		

**2003-2004 BUDGET ACTION ITEMS
UPDATE FOR THE QUARTER ENDING DECEMBER 31, 2003**

RESPONSIBLE DEPARTMENT:	CITY MANAGER/FINANCE		
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
2 Implement the managed competition and identify City services which will be a part of this process.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Finance Director Bill Moller, Budget Manager Christian Sigman, All City Departments	Reported Third Quarter	Completed. The Business Evaluation Team has developed a list of potential projects that are likely to be completed within 2004. The Advisory Work Group has reviewed the list which has been forwarded to the City Manager for review.
3 Select service providers and make recommendations to the City Council.	City Manager Valerie Lemmie, Business Evaluation Team	Reported Second Quarter	In process. Resolutions 200306911 and 200306912 were passed on June 4, 2003, expressing Council's approval of the portion of the Administration's May 7, 2003, report, "Results of Street Sweeping Request for Proposal." The City recommended mechanical street sweeping awards to Contract Sweepers, Inc. and the City Employee Team in the amounts of \$491,110 and \$602,610 respectively, for year 1 of a three year contract.
	City Manager Valerie Lemmie, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Fourth Quarter	City Council approved Resolution #0016-2004 (Document # 200407992) directing the Administration to implement "Innovative Service Solutions," to allow the City to deliver the lowest cost and highest quality services to City residents through service reviews and process redesign, and thereby replacing the "Managed Competition-Value Cincinnati" process, other than for the City services previously bid under that process.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE				
ACTION ITEM	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
To hire a Manager of Competitive Services.	City Council authorized establishment of a position to direct the City's managed competition initiative.	May, 2003	To lead the development of a procedure to direct the City's managed competition initiative.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 To develop a position description and establish the salary range for the position.	Assistant City Manager Tim Riordan, Human Resources Director Rodney Prince	Reported Second Quarter	In process. Consultant was hired to recruit the Manager of Competitive Services.	
2 To recruit individuals to fill the position established.	Outside Consultant	Reported Second Quarter	In process.	
3 To select the individual to fill the position established.	Assistant City Manager Tim Riordan, Human Resources Director Rodney Prince	Reported Second Quarter	Several interviews have been conducted. Still processing.	
		Reported Third Quarter	Completed. The Manager of Competitive Services has been hired.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE			
ACTION ITEM	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Process to issue Request for Proposals (RFPs) for managed competition.	The Business Evaluation Team (BET) will implement a managed competition process to issue RFPs for at least \$25 million in services by the end of 2003.	Ongoing	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
1 Establish the Business Evaluation Team (BET).	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Finance Director Bill Moller, Budget Manager Christian Sigman, Manager of Competitive Services Michele Kidd	Reported Second Quarter	The Business Evaluation Team has been established and a work plan has been developed.
2 Identify City services for managed competition.	All City Departments, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Second Quarter	A memo was sent to City Department Heads to gather their input concerning potential services that will be considered in the Managed Competition program. These responses will be reviewed by the BET and recommendations will be reviewed and forwarded to the Advisory Working Group (AWG) for consideration. A letter of intent to begin exploring potential managed competition for Solid Waste was sent to AFSCME.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE				
ACTION ITEM 51 CONTINUED	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
Process to issue Request for Proposals (RFPs) for managed competition.	The Business Evaluation Team (BET) will implement a managed competition process to issue RFPs for at least \$25 million in services by the end of 2003.	Ongoing	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
2 Identify City services for managed competition.	All City Departments, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Third Quarter	Completed. The Business Evaluation Team has developed a list of potential projects that are likely to be completed within 2004. The Advisory Work Group has reviewed the list which has been forwarded to the City Manager for review. RFP guidelines will be presented to City Council for approval in early December. It is unlikely that RFPs will be issued for \$25 million in services by the end of 2003.	
3 Select service providers and make recommendations to the City Council.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Second Quarter	Resolutions 200306911 and 200306912 were passed on June 4, 2003, expressing Council's approval of the portion of the Administration's May 7, 2003, report, "Results of Street Sweeping Request for Proposal." The City recommended mechanical street sweeping awards to Contract Sweepers, Inc. and the City Employee Team in the amounts of \$491,110 and \$602,810, respectively, for year 1 of a three year contract.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE			
ACTION ITEM 51 CONTINUED	DESCRIPTION	DUUE DATE	ORGANIZATIONAL OBJECTIVE
Process to issue Request for Proposals (RFPs) for managed competition.	The Business Evaluation Team (BET) will implement a managed competition process to issue RFPs for at least \$25 million in services by the end of 2003.	Ongoing	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
3 Select service providers and make recommendations to the City Council.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Fourth Quarter	City Council approved Resolution #0016-2004 (Document # 200407992) directing the Administration to implement "Innovative Service Solutions," to allow the City to deliver the lowest cost and highest quality services to City residents through service reviews and process redesign, and thereby replacing the "Managed Competition-Value Cincinnati" process, other than for the City services previously bid under that process.

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	CITY MANAGER/FINANCE
ACTION ITEM 52	<p>The Business Evaluation Team (BET) will pursue within the next two years (2003 and 2004) the managed competition process for all of the services identified by the consultant in the September 13, 2002 report. These recommendations should be implemented by the City.</p>
ACTIONS REQUIRED	<p>1 Identify City services for managed competition. See Action Items #49 and #51</p> <p>2 Select service providers and make recommendations to the City Council.</p>
RESPONSIBLE PARTY	<p>All City Departments, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team</p>
COMPLETION DATE	<p>Reported Second Quarter</p>
QUARTERLY STATUS	<p>In process. Proposals received in response to the Street Sweeping RFP were reviewed. Letter of intent to begin exploring potential managed competition for Solid Waste was sent to AFSCME. Parks has also conducted five "pilot contracts" for managed competition as part of an effort to explore additional managed competition opportunities.</p> <p>Resolutions 200306911 and 200306912 were passed on June 4, 2003, expressing Council's approval of the portion of the Administration's May 7, 2003, report, "Results of Street Sweeping Request for Proposal." The City recommended mechanical street sweeping awards to Contract Sweepers, Inc. and the City Employee Team in the amounts of \$491,110 and \$602,610, respectively for year 1 of a three year contract.</p>

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT:	CITY MANAGER/FINANCE	DESCRIPTION	DUEDATE	ORGANIZATIONAL OBJECTIVE
ACTION ITEM 52 CONTINUED	Managed competition process for services identified in the consultant's report dated September 13, 2002.	The Business Evaluation Team (BET) will pursue within the next two years (2003 and 2004) the managed competition process for all of the services identified by the consultant in the September 13, 2002 report. These recommendations should be implemented by the City.	Ongoing	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
2 Select service providers and make recommendations to the City Council.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Fourth Quarter	City Council approved Resolution #0016-2004 (Document # 200407992) directing the Administration to implement "Innovative Service Solutions," to allow the City to deliver the lowest cost and highest quality services to City residents through service reviews and process redesign, and thereby replacing the "Managed Competition-Value Cincinnati" process, other than for the City services previously bid under that process.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE				
ACTION ITEM	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE	
ACTION ITEM 53	To update the City Council on the process and guidelines that are being used to implement the managed competition process, in the four specific areas, that Council agreed to pursue on December 19, 2001 (street sweeping, Convention Center operation, fuel management, and computing and telecommunications).	April, 2003	To improve the effectiveness, efficiency, and accountability of City operations.	
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS	
1 Develop the process and guidelines that will be used to implement managed competition.	City Manager Valerie Lemmie, Assistant City Manager Tim Riordan, Assistant City Manager Rashad Young, Finance Director Bill Moller, Manager of Competitive Services Michele Kidd, Business Evaluation Team, Union Representatives	Reported Second Quarter 12/11/02.	Completed. City Council approved Policies and Guidelines for Managed Competition on 12/11/02.	
2 Implement the managed competition process for street sweeping, Convention Center operations, fuel management, computing and telecommunication services.	Assistant City Manager Tim Riordan, Public Services Director Daryl Brock, Regional Computer Center Director Ralph Reneker, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Second Quarter	See Action Item # 6 for street sweeping. Discussions concerning the operation of the Convention Center are in process and a decision will be made before the convention facilities expansion is completed.	
		Reported Third Quarter	An RFP has been prepared for the City's fuel management system and is being reviewed by the Manager of Competitive Services.	

**2003-2004 BUDGET ACTION ITEMS
UPDATE THROUGH OCTOBER 31, 2004**

RESPONSIBLE DEPARTMENT: CITY MANAGER/FINANCE			
ACTION ITEM 53 CONTINUED	DESCRIPTION	DUE DATE	ORGANIZATIONAL OBJECTIVE
Managed competition process for street sweeping, operation of the Convention Center, fuel management, and computing and telecommunications.	To update the City Council on the processes and guidelines that are being used to implement the managed competition process, in the four specific areas, that Council agreed to pursue on December 19, 2001 (street sweeping, Convention Center operation, fuel management, and computing and telecommunications).	April, 2003	To improve the effectiveness, efficiency, and accountability of City operations.
ACTIONS REQUIRED	RESPONSIBLE PARTY	COMPLETION DATE	QUARTERLY STATUS
2 Implement the managed competition process for street sweeping, Convention Center operations, fuel management, computing and telecommunication services.	Assistant City Manager Tim Riordan, Public Services Director Daryl Brock, Regional Computer Center Director Ralph Reneker, Manager of Competitive Services Michele Kidd, Business Evaluation Team	Reported Fourth Quarter	City Council approved Resolution #0016-2004 (Document # 200407992) directing the Administration to implement "Innovative Service Solutions," to allow the City to deliver the lowest cost and highest quality services to City residents through service reviews and process redesign, and thereby replacing the "Managed Competition-Value Cincinnati" process, other than for the City services previously bid under that process.

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